



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

1. Name of the Institution	THAMBAL MARIK COLLEGE
Name of the head of the Institution	O. Kullabidhu Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03852564398
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com
Address	Oinam
City/Town	Oinam
State/UT	Manipur
Pincode	795134

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. M.Shomorendra Singh
Phone no/Alternate Phone no.	03852564398
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://thambalmarikcollege.ac.in/aqar/">https://thambalmarikcollege.ac.in/aqar/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/pdf-college-academic-calander.pdf">https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/pdf-college-academic-calander.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.04	2016	16-Sep-2016	15-Sep-2021

<b>6. Date of Establishment of IQAC</b>	01-Mar-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting with HOD's	20-Oct-2016 1	17

Meeting with teachers	24-Oct-2016 1	74
Meeting with Non teaching staff	26-Oct-2016 1	24
Meeting with students	03-Nov-2016 1	70
Review meeting with HOD's with students	05-Nov-2016 3	50
Meeting with Alumni	08-Nov-2016 1	25
Timely submission of AISHE report	10-Dec-2016 1	17
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZOOLOGY DEPARTMENT	RESEARCH PROJECT	DST	2014 1095	2408400
ZOOLOGY DEPARTMENT	RESEARCH PROJECT	DBT	2011 1825	2700000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Regular meeting of the IQAC are held for the development of the college. 2. Regular submission of AISHE report. 3. Feedback from students, parents are taking regularly, analyzed and used for improvement. 4. Feedback from teachers and

nonteaching staff is collected through staff meeting. 5. Annual academic audit is held annually in the month of April. 6. Internal administrative and finance audit is regularly held annually.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Motivating the students to attend class regularly.	Conducting counseling with the students at the beginning of the session. Minute observations with MentorMentee System Organized fresher's and social meet with different social and cultural items
To strengthen extension services.	Extension activities for acquiring the knowledge of sociocultureconomic atmosphere of the society related to the prescribed syllabus of both the students and teachers of the college improved.
To improve college library services.	Library facility of the college improved with the provision of reading room, extension of library hours, local news collections etc
Opening of Skill/vocational course	Diploma course on Tourism and hospitality management opened.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	25-Feb-2017

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

12-Apr-2017

**17. Does the Institution have Management**

No

## Part B

**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Thambal Marik College follow the curriculum given by the Manipur University. The Board of Studies & planning Committee of the college prepares its own academic calendar based on the guidelines given by the affiliating university and Directorate of University & Hr. Edn., Govt. of Manipur on the basis of UGC New Delhi's guidelines from time to time. It contains the commencement of the academic session, duration of classroom teaching (online/offline) per semester, internal assessment, field & extension studies, sports & cultural activities, seminars etc. The college time table is a flexible one- whenever necessary; it gives chances for extra-classes. Course delivery method – Face to face lecture, Classroom Presentation, Tutorial, Lab. Experimental Work. The course curricula are analysed by the College Principal along with the Board of Studies & Planning Committee of the College and departmental Heads for proper maintenance of the time schedule and for achieving the proper course outcomes. Under the instruction of the affiliating university, External Expert/examiners are invited for various project, field reports and practical examinations. College also has a mentoring programme which provides facilities for minute care to the students in respect of their course curricula and delivery system. It also provides a platform for exchange of ideas about the curriculum delivery system of the college among the parents, students, teachers and stakeholders under the leadership of the College Principal. During the meeting the college Principal offers a chance to the missed out students in some parts of their courses due to some unavoidable conditions (with documentation). The review of the delivered curriculum is carried out at the end of the semester through a well plan feedback system collected from teachers, students and parents. Feedbacks are analysed by the College Principal at first, then tabled with the Board of Studies & Planning Committee Academic Council of the college for future plan of effective curriculum delivery system. Additional Certificate and Short Term Courses are organized for supplementing the current innovative knowledge for both students and teachers. Related with the course content and current issues, seminar, talk programmes, workshops are also organized. For achieving the experiential learning, extension activities, paragraph writing competition, essay writing competitions etc are arranged from time to time

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	TOURISM AND HOSPITALITY	01/07/2017	365	YES	YES

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	Nil
BSc	Honour	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	13

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
No file uploaded.		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feed back was collected from Students, teachers, parents, alumni at the end of each semester and analysed. Action taken after analysis of the feedback and copies submitted to the Principal for necessary action. Feedback on overall performance of the college was collected from all stakeholders and analyzed for overall development of the College. Action Taken: i) The Principal of the college communicate the main content of the feedback to the teachers concerned or to the specific teachers of related Departments or to the concerned non-teaching staff for necessary improvements. ii) The proposals given by different persons and departments for necessary improvements are discussed in the Governing Body meeting of the college for necessary action. On the basis of the recommendation made by the Governing Body necessary actions has been taken for overall improvement of the college. iii) Students and Parents were made aware of skill enhancement program by the departments. v) Strengths weakness of the college are also taken into consideration for overall development of the college.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	280	300	98
BSc	Honours	140	180	85

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	608	Nill	76	Nill	76

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nill	Nill	Nill	Nill	Nill	Nill

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the College. Ratio of the Mentor and Mentee is varied slightly academic year to year. This system opens a platform for acknowledgement of the real status and potential of the students for further curriculum enrichment. Mentoring helps the students to establish good relationship between students and teachers. Students of B.A/B.Sc of each department are divided into small groups. Each group has a mentor who interacts with students regarding their active participation in the society, academic related issues. The students are free to interact with the teachers beyond class rooms. Teacher mentors communicate their mentees whenever and wherever necessary at the institutional level. The mentors maintain the biographic details of each individual mentee including their educational background and socio-economic status. They also maintain record of their class attendance, class performance and academic progress. Planning Committee of the college seeks the social and academic status of the students from time to time. As the college is located at the rural area of Manipur, a developing state, teacher mentors take extra care for the poor and weak students. Extra counseling sessions are provided for such students. If there is a need for financial support, the teacher mentor inform to the College Principal through the Planning Committee of the College. As a matter of fact, mentoring system act as a mechanism to improve the bond between students and teachers and create a new educational environment with innovative ideas based on creative knowledge as a part of the prescribed course contents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
608	76	1:8

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	76	Nill	Nill	15

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th	Nill	18/07/2016
BSc	BSC	6th	Nill	18/07/2016
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Manipur University and it follows the norms provided by Manipur University. Semester system was introduced from 2010 to the colleges of Manipur. The University examinations are held at the end of each semester and students are allowed to appear in the Semester end examination. They have to attend at least 70 of attendance. In each semester BA, B.Sc. students have to appear internal assessments Practical/Tutorial examinations conducted by the college itself. Thambal Marik College conducted two internal assessment test per semester for the entire subject (both credit and non-credit subjects). The schedules of the internal assessment examination are scheduled by the Board of Studies Planning Committee. On the basis of that scheduled the subject teachers announced the particular date of the examination along with the part of the syllabus on which the assessment will have to be conducted. No student is allowed to appear in the final examinations without appearing in the internal assessments. Every student has to write home assignments under the supervision of a teacher mentor as a part of the internal evaluation. If there are any problems for not responding the information of the assessment and not appeared the examination, the Head of the Department concerned submitted written information about the matter. The college Principal looks after the way and practices of the examination through the College Board of Studies Academic Committee from time to time.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Annual Academic Calendar is prepared according to the Manipur University. Academic Calendar is issued prior to the beginning of new academic session to ensure proper teaching-learning process and continuous evaluation and distributed to the teaching and non-teaching staff, displayed in the Notice Board of the college. The dates of examinations such as mid term tests and



final tests for internal assessments and practical examinations are written on the board. The tentative schedule of theory examinations are specified in the academic calendar and follows the same throughout the session. The schedules for all activities as per guidelines of Manipur University are categorically mentioned in the academic calendar. The dates of internal assessment examination of B.A. B.Sc. are decided by the departments concerned, usually at the end of each semester as per directions of Manipur University. The dates, times of examinations are notified to the students in time. The tentative schedule and dates of activities of NSS, Career Counselling are also given in the academic calendar. Schedule of other activities such as parent teacher meeting, College fresher's meet and other cultural programmes, sports etc are also mentioned in the academic calendar. Academic Calendar is given in the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/05/Programme-outcome.pdf>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEO	BA	H	8	7	87
ECO	BA	H	33	24	73
EDU	BA	H	47	35	74
POLSC	BA	H	32	28	67
PHY	BSc	H	10	1	10
BOT	BSc	H	5	2	40
ZOO	BSc	H	50	15	30
STAT	BSc	H	5	5	100
CHEM	BSc	H	10	5	50
ANT	BSc	H	6	6	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/Feedback.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC, Guwahati	300000	300000

Minor Projects	730	UGC, Guwahati	150000	150000
Minor Projects	730	UGC, Guwahati	320000	320000
Minor Projects	730	UGC, Guwahati	340000	340000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Heritage of The Lois: With a Special Reference to Andro Village	Anthropology Zoology Department	27/01/2017
Workshop on Heritage of The Lois: With a Special Reference to Andro Village	Anthropology Zoology Department	28/01/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	PHYSICS	1	Nill
International	CHEMISTRY	2	Nill
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>HISTORY</b>	<b>2</b>
<b>Statistics</b>	<b>1</b>
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>NA</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>NA</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>	<b>Nill</b>
<b>No file uploaded.</b>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>1</b>	<b>22</b>	<b>8</b>	<b>3</b>
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>Youth Empowerment and Nation Building</b>	<b>NSS,Coordinator,MU</b>	<b>1</b>	<b>10</b>
<b>World Yoga Day</b>	<b>NSS Unit, TMC</b>	<b>3</b>	<b>50</b>
<b>AIDS AWARENESS</b>	<b>NSS UNIT TMC,MACS</b>	<b>1</b>	<b>20</b>
<b>CIBER CRIME</b>	<b>NSS UNIT TMC, POLICE DEPT,NAMBOL</b>	<b>1</b>	<b>15</b>
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Acknowledgement	Awarding Bodies	Number of students Benefited
<b>In the field of Education by Smt. Kh. Chaobi Devi</b>	<b>Regional Excellence Award in the field of Education-2017</b>	<b>North East Biography Forum (NEBF)</b>	<b>525</b>

In the field of Nata Sankirtana- Eshei by Kh..Mahaveda Singh	Rabindranath Tagore National Award-2016	Dalit Sahitya Academy	600
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Mission	Rusa Nodal Officer, TMC	Social service	60	50
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
JCRE	01/07/2017	Soft Skill	13
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
991576	991576

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Existing

<b>Nil</b>	<b>Existing</b>
<b>Class rooms</b>	<b>Newly Added</b>
<b>Laboratories</b>	<b>Newly Added</b>
<b>Others</b>	<b>Newly Added</b>
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## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>NA</b>	<b>Nil</b>	<b>Nil</b>	<b>2021</b>

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	<b>6000</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>6000</b>	<b>Nil</b>
<b>Reference Books</b>	<b>246</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>246</b>	<b>Nil</b>
<b>Journals</b>	<b>7</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>7</b>	<b>Nil</b>
<b>No file uploaded.</b>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>16</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>
<b>Added</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>16</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>0 MBPS/ GBPS</b>
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2596495	2596495	991576	991576

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college regularly maintains the laboratory equipment and checked the working status of instruments. The minor maintenance being carried out by the laboratory assistants of the concerned departments. Laboratory assistant are maintaining stock register for consumable material and to undertake physical verification of laboratory material. Laboratory assistants updating laboratory board periodically, and maintaining equipment, kits, wires, probes etc. Laboratory assistants are issuing equipment, components and manuals to the students. They are updating the display of laboratory with respect to laboratory time-table, list of experiments, list of major equipment along with cost, lab area, and charts as well as keeping record of consumables required for the laboratory. The librarian and his staff regularly reviewing and evaluating resource materials, such as book reviews and catalogs. Departmental library in charge prepares a list of books and display the updated list of books semester wise in the department. Make a new entry of books as available in the department library. Arrange books subject wise in the book shelf and make the entry accordingly. At the end of the semester they prepare a report about how many books got issued, returned or misplaced. Prepare requirement of new books and journals that are required according to the new syllabus and submit the proposal accordingly through heads of departments. All Class rooms, staff rooms and laboratories cleanliness is maintained by peon. The College corridors and washrooms cleanliness is maintained by external cleaning services

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

###### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	01/07/2017	13	JCRE Imphal

Mentoring	01/07/2016	10	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	17

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	Zoo	Zoo	MU	B.Ed
2016	1	Maths	Maths	MU	Maths
2016	1	Physics	Physics	M.U	M.Lib
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter college Volleyball and wrestling tournament	State	40

Inter college Football tournament	State	25
Inter college bollyball tournaments	state	28
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold	National	1	Nill	Nill	Rk. Mamta Devi
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student's council known as Thambal Marik College Students' Union formed under the directive of Director of University and Higher Education, Government of Manipur. The composition of the students' Union is as follows: 1. General Secretary 2. Finance Secretary 3. Magazine Secretary 4. Social Cultural Secretary 5. Games Sports Secretary 6. Debate Extension Secretary 7. Girls' Common Room Secretary 8. Boys' Common Room Secretary. The college makes a good platform for participation of students in various academic and administrative bodies. This empowers the students in gaining leadership qualities, discipline, execution skill etc. The Principal of the college is the chairman/person of the Union. He/she along with the Prof-in-charges of the respective secretary ship guides the members in all activities in executing their duties. The representatives are elected through election which is held during the month of October-November every year. The newly elected members of student's Union took charge for a period of one year from the time they take charge until the next Union is formed as notified by the Directorate of University Higher Education, Government of Manipur. The main objectives of the student's union are to maintain discipline in the college by way of their involvement and participating in the administrative and academic activities for the welfare of the students and society. Students Union organizes College Week, Sports Meet, Annual Fresher's Meet, Debating Competition, Cultural and Literary Meet, Teacher's Day Celebration, Social Service Camp, NSS Camp, Excursion, Publication of Annual Magazine etc. They join hand in hand with the activities of the College IQAC and supported all the activities of the college. All the programmes and activities of the college organized by the teacher bodies and the Principal are wholeheartedly participated by the student union members along with other students. When the college is having any problem like pressure from the outside environment during admission or examination or even during normal times, the governmental or nongovernmental sectors try to use the college campus, infrastructure, faculties etc, the student Union supported the college administrative system without any call.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No



5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Activities . 1. Oarganised 2nd October social service in the college campus 2. Observed college foundation day with college staffs 3. Observed world environment day and planted trees.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. As a Government Aided College, Thambal Marik College is governed by a Governing Body under the direction of the Directorate of University Higher Education, Government of Manipur. The Governing Body entrusted the administrative power of the college to the college principal. The administration of the college is handled by the college Principal with the support of the teaching and non teaching faculties of the college. The Governing Body finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to modify the decisions taken in the meeting pertaining to the Academic Affairs and functioning of the college. The college practices decentralizing and participative management in consultation with college Governing Body. All the progress, problems and process, including the direction of the Directorate of University Higher Education, Government of Manipur and affiliating university (Manipur University) are submitted by the College Principal and the Teachers' Representative to the College Governing Body. 2. Under the guidance of the College Principal, different committees and cells are constituted for smooth functioning of academic and administration of the college. The success of a college is the result of co-ordinate efforts of all work towards up keeping the vision of the college. The college focuses on decentralization by extending equal opportunities to all the teaching and non teaching faculties in the functioning of the college. He/she works in consultation with these Committees/Cells comprising head of departments, faculty members and representatives from the higher education department, Government of Manipur and Manipur University. The College Committee is accommodative and encourages all the stakeholders in decision making of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The college organized interaction programmes among the faculty members for development of human resources.
Admission of Students	An admission committee having 11 members from different subjects decided the process of admission and do the

	<p>needful including mode of admission, reservation etc.</p>
<p>Research and Development</p>	<p>The college encourages to the teachers of this college for doing research and publication. They are encouraged to participate national seminars, conferences and workshops etc. organized by different universities and colleges. Different Committees and Cells are taking a king pin role in organizing seminar, workshop, conference, short term training etc. for encouraging the innovative ideas of both students and teachers based on creative knowledge. Students are also encourage to conduct field and project studies for collecting first hand information in connection with the prescribed syllabus.</p>
<p>Examination and Evaluation</p>	<p>Examination and evaluation process is followed as per University rules at the end of each semester. In addition Class Test examination and internal assessments are also conducted for evaluating the learning outcomes of the students of the college. These unit tests and internal assessments of the college are evaluated in a proper and strict manner. If there is any grievance regarding these examinations, everything is transparent and took a chance for highlighting the status of the student/s. At the end of the six months semester course, examinations are conducted by the affiliating university. The college teachers are also participated in the evaluation of the semester examination under Manipur University.</p>
<p>Teaching and Learning</p>	<p>For maintenance and conducting a good and updated teaching learning process, college academic calendar is prepared at the college level. Regular classes are conducted on the bases of that academic calendar based on the guidelines of the Directorate of University Higher Education, Government of Manipur with reference to the affiliating university (Manipur University.) Participative learning and problem solving method are using for effective learning. Teachers of the college are deputed to attend the Orientation and Refresher Courses conducted by different universities to update their knowledge and acknowledge</p>

	the current changes in the teaching learning system in an innovative way.
Curriculum Development	Curriculum is designed as per rules prescribed by the Manipur University as the college is affiliated to this university. The college Principal prepares a guidelines focusing on the principles and a framework that should adopt by the teachers during the delivery of the course curricula. When the teacher found any problems in the curriculum delivery system, the said teacher inform the problem to the college principal through the Board of Studies Planning Committee of the College. If necessary the College Principal submitted the matter to the affiliating university. For further enrichment of the prescribed curriculum, the college conduct seminar, debating competition, extension activities etc.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NA

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	1. L. Gopal Singh	Legal Awareness programme about women related laws among Women College Teachers of Bishnupur District, Manipur	IQAC Thambal Marik College	2000
2017	2. Dr.Th. Dhanamanjuri Devi	Legal Awareness programme about women related laws among Women College Teachers of Bishnupur District, Manipur	IQAC Thambal Marik College	2000
2017	3. H. Merina	Legal	IQAC Thambal	2000

	Devi	Awareness programme about women related laws among Women College Teachers of Bishnupur District, Manipur	Marik College	
2017	4.Th.Ibomcha Singh	Legal Awareness programme about women related laws among Women College Teachers of Bishnupur District, Manipur	IQAC Thambal Marik College	2000
2017	5. H. Biramangol Singh	Legal Awareness programme about women related laws among Women College Teachers of Bishnupur District, Manipur	IQAC Thambal Marik College	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	3	15/06/2017	24/06/2017	10
Short Term	2	27/02/2017	03/03/2017	05
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Personal loan	EPF, Personal loan	Provision of free medical aid in case of emergency.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts Internal and External Audit System- 1. Internal Audit- Thambal Marik College as a Government Aided College, governed by a College Governing Body. The Chairman of the Governing Body constituted an Internal Audit Committee. In this Committee, some teaching faculties are also involved. The committee audited the annual income and expenditure of the college 2. External Audit- The Local Audit Department, Government of Manipur audited the annual income and expenditure of the college from time to time.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
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#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NA	Yes	Internal Audit Committee of the College Governing Body
Administrative	Yes	Local Audit Department, Govt. of Manipur	Yes	Internal Audit Committee of the College Governing Body

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. At the beginning of the academic session the College Principal calls a joint meeting of the Parent -Teachers Association and Board of Studies Planning. The main purpose of the meeting is to seek opinions regarding the curriculum development for the coming session. 2. The Parent -Teachers Association adheres the discipline of the students in and around the college campus. 3. The Parent -Teachers Association warmly welcome the University Toppers in the Degree Examinations.

### 6.5.3 – Development programmes for support staff (at least three)

1.Encouraging non teaching staff to pursue further training. 2.Enhancement of pay and allowances from time to time. 3.Encouraging to continue further studies.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Prososal for college fencing. 2. Frequent cleanliness programmes were held. 3. Proposal for enhancement of sanctioned posts from the Government.

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Meeting of IQAC to organize College sport.	27/02/2017	27/02/2017	27/02/2017	11
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

#### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Female Health Mal-nutrition	05/08/2017	09/08/2017	30	15

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Both the College Governing Body and Faculties are aware of the environmental degradation. With their initiatives the college has a green campus with trees and plants. With their consciousness of the uneven monsoon, increasing rate of temperature due to environmental degradation, protection from the flash floods etc. different steps are taken up at the college campus. The Alumni Association is also in support of these activities. World Environment Day is a compulsory programme of the college. The prescribed syllabuses of different disciplines are also covered maintenance of environment, conservation and sustainability.</p> <p>There is a green field on the north - western side of the college. The greeneries of the campus are well maintained by malis (gardeners) under the supervision of NSS unit of the college. Tree plantation is done every year by NSS volunteers and faculty. Regular checking are conducted to maintain the environment eco-friendly.</p>

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	02/10/2016	1	Conduct of cleanliness programmes on the occasion of Gandhi Jayanti.	Cleaning of college campus	60
2017	Nil	Nil	02/10/2017	1	Save Students, Save Society	Education should be a free zone from any socio-economic and political issues	30
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT	01/01/2016	<p>? Normal working hour- 9am-5pm, except Sunday and Public Holidays ?</p> <p>Visiting Hour for Outsider-10.30 am -3.30pm (12.30-1pm Lunch Break) ?</p> <p>Both teaching non teaching faculties should keep time and be punctual, and be available at the college hours as per UGC Guidelines. ? Teachers should prepare semester wise work/lesson plan as per college academic calendar. ? Students should enter attend their respective classes as per college time table with</p>

proper college uniform and ICard. ? Attendance of the students should be maintained strictly and should follow college rules regulations under the directives of the higher authorities. ? 1. Below 75 attended student/s should not be allowed to appear the University Examination 2. 90 and above attended student/s should be awarded Principal's Good Attendance Award accordingly. ? College affairs should not be interfere by any outside stakeholders. ? Cleanliness, maintenance of environment and eco-friendly campus should be given priority. Extracurricular and extension activities should perform from time to time. ? No issue of caste, community, religion, class etc. should be developed in the college campus. Idea of universal brotherhood and friendship should kept in mind. ? Attendance Register should maintain properly. CAMPUS IS TOTALLY FREE FROM REGGING SEXUAL HARASSMENT

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of World Environment Day	05/06/2017	07/06/2017	70
Observation of Gandhi Jayanti as a mark of National Cleanliness	02/10/2016	03/10/2016	65
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(a) Plantation: Plantation of trees is done every year through NSS unit of the college with collaboration with district forest department. b) Energy conservation: All class rooms and buildings of the college are properly



ventilated with windows to get maximum natural light. Besides, all the lights and fans unnecessarily on are switched off by watchman after completion of the classes so that the use of energy can be minimized. Use of solar energy for internal uses is planned in some selected departments and offices. ?(c) Use of renewable energy : The college is planning to start the use of non-conventional energy to make eco-friendly environment campus. ?(d) Water harvesting : The college have one well maintain water storage tank for accumulation and deposition of rainwater. It is used for garden and laboratories with proper treatment. (e) Efforts for Carbon neutrality: All laboratories of chemistry and home science departments have been using LPG which is carbon neutral. Besides, all the vehicles are regularly checked for pollution control to restrict carbon emission and hazardous wastages. ?

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Two best practices of the Institution which have contributed to the achievement of the Institutional effectiveness and contributed to the quality improvement of the core activities of the college are given : Best Practice I. Title of the practice: "Towards the environment greener and eco-friendly campus". Goal: To keep the campus green and clear is the goal of the practice. The college took the responsibility for achieving the goal of the practice. Context: Maintenance of environmental stability through preservation and restoration of ecological balance require number of trees to be planted towards fulfilling the target. The NSS unit of the college with the help of forest department is planning to plant more trees in the campus at regular interval. Checking on soil erosion and denudation at stream which flows just behind the college campus is done.

The challenging issue is maintenance of plant and trees due to scarcity of manpower. Practice : The gardeners of the college with NSS volunteers are making constant efforts to make the college campus green and clean. All faculty members, students, local organizations are involved in such activities. The students are asked to carry saplings or seeds from their home or nearby places and try to grow them in the college campus on such occasions. Besides, the college follows the government norms in the disposition of any hazardous waste.

Sufficient number of dustbins are kept at every corner of the college for deposition of hazardous wastes. All these activities are carried out under the supervision of college Principal. ?Best Practice II Title of the Practice:

"Creation of healthy academic environment". Goal: To impart a meaningful education to the students which will be intellectual in pursuit, professional in nature and job-oriented approach so that students can play a creative and constructive role in natural development. Context: The seed of all development lies to the growth of human and capacity building of stakeholders. Learn to grow ever for building human capacities towards matching national and global competency by optimum utilization of available resources. Hence, cultivating learning habits, positive attitudes, interest and abilities for sustainable growth through academic and intellectual exercise are the contextual features of the practice. Practice: Implementation of practices done in the institution are given below: The college management supervised and control all administrative, academic, financial and co-curricular activities. The head of the institution represents the faculty and the voice of the institution is listened and heard through him. He is accessible by students. The complains of the students are heard, listened and entertained directly. Head of departments are given explicit responsibilities for fostering quality teaching and learning to ensure that the leadership responsibilities are matched with the resources and the tools needed to deliver results. Process in implementing the teaching and learning framework across each level of the institute is monitored and reports are analyzed by the head of departments and the Principal. In this way the proposed plans and policies were deliberated, discussed and concluded. It

was again introduced in the general body meeting of the faculty members if required for the process of finalization and approval. These plans and policies, so concluded, were conveyed to respective committees for implementation. The institution encourages faculty members to improve their professional skill and pursue academic career at the institutional available resources. Most of the faculty members are made to be the members of various committees taking into account of their skills and experiences in their respective fields or areas of interest. Students, the primary stakeholder, play only participatory role. The representative of the student's Union has a bigger role to conduct extra-curricular and co-curricular activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"Towards the environment greener and eco-friendly campus". Maintenance of environmental stability through preservation and restoration of ecological balance require number of trees to be planted towards fulfilling the target. The NSS unit of the college with the help District forest department is planning to plant more trees in the campus at regular interval. Checking on soil erosion and denudation at stream which flows just behind the college campus is done. The challenging issue is maintenance of plant and trees due to scarcity of manpower. The gardeners of the college with NSS volunteers are making constant efforts to make the college campus green and clean. In addition, during "Van Mahatsav" all faculty members, students, local organizations are involved in such activities. The students are asked to carry saplings or seeds from their home or nearby places and try to grow them in the college campus on such occasions. Besides, the college follows the Government norms in the disposition of any hazardous waste. Sufficient number of dustbins are kept at every corner of the college for deposition of hazardous wastes. All these activities are carried out under the supervision of college Principal and management committee with the adoption of following measures to be taken up by the college : a) The College has been declared plastic free zone. b) Students are motivated to use eco-friendly materials. c) Harvesting of rain water d) Awareness of the consequences of not taking proper steps to protect the environment to the students e) Plantation of trees at frequent intervals by the students and faculty.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

a) To enhance the teaching-learning environment with student centric approach. b)To encourage the faculty members in research and development activities under the guidance of UGC, AICTE, ICMR etc. c) To encourage the teachers to publish research articles in UGC recommended journals. d) To organize outreach programmes, workshop/seminar and conferences. e) Up gradation of classrooms and laboratories. c) To encourage the non-teaching staff to continue for further training programmes .