



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	THAMBAL MARIK COLLEGE
Name of the head of the Institution	Dr.O.Rajendra Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	919862111482
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com
Address	Oinam
City/Town	Oinam
State/UT	Manipur
Pincode	795134

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.M.Shomorendra Singh
Phone no/Alternate Phone no.	919862111482
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://thambalmarikcollege.ac.in/wp-content/uploads/2021/05/Yearly-Status-Report-2016-2017.pdf">https://thambalmarikcollege.ac.in/wp-content/uploads/2021/05/Yearly-Status-Report-2016-2017.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/pdf-college-academic-calander.pdf">https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/pdf-college-academic-calander.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.04	2016	16-Sep-2016	15-Sep-2021

<b>6. Date of Establishment of IQAC</b>	01-Mar-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	05-Jul-2019	10

	1	
Meeting of IQAC	05-Apr-2019 1	10
Meeting of IQAC	22-Nov-2018 1	10
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.VOC	RUSA	RUSA STATE GOVERNMENT	2018 365	450000
ZOOLOGY DEPARTMENT	RESEAR PROJECT	DBT	2019 1825	2800000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Verification and upgradation of laboratory. 2. Understanding about the skill development course under RUSA Vocationalisation of higher education. 3. Joint motivation of teachers for orientation programmes/seminar/workshop/certificate courses. 4. Effort were made for further cleanliness of the College campus. 5. Taking initiative for organizing cultural activities, sports and academic upgradation.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
5. Monitoring the progress of research work.	Recording the number of publications in peer reviewed or UGC listed journals.
4. Promotion of study tours for students.	Significant improvements in the students awareness about the environment.
3. Internal academic audit of the departments.	Ensures transparency and checking of smooth working of the Departments.
2. To submit data of AISHE	Successfully submitted data of AISHE.
1. Preparation of academic calendar.	Prepared in time with the help of heads of Department.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	19-Dec-2018
17. Does the Institution have Management Information System ?	No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute ensures effective curriculum delivery by taking several effective measures. As the college is affiliated to Manipur University, the college follows the rules, regulations and curriculum adopted by the University. Apart from the B.A/B.Sc.(general and honours) courses, the college also offers certificate course Tourism and Hospitality Management under RUSA scheme. Prior to the beginning of the academic session, an academic calendar is prepared for various events under the curriculum of the Manipur University with discussions. The same is approved by the college academic council for implementation, and publication in the college website, prospectus and annual college magazine. The departments allocate subjects to teachers and prepare time table. The teaching

plan is prepared by respective departments under the guidance of concerned staff. The teaching, learning and evaluation schedules are strictly as per the academic calendar notified by the Manipur University. The college has well qualified, dedicated and experienced faculty. Action plans for effective implementation of the curriculum are prepared with full co-operation of the faculty members considering all probable difficulties that may arise during the session. Faculty members of each department prepare schedule of work for the semester examinations and are made available in the department for reference. The college has a practice of inviting external experts for various projects, practical and theory evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes. The Internal assessment which consists of internal tests, presentations, projects and assignments are conducted to evaluate the performance of students. Head of departments are entrusted for making follow-up action taken plans in the academic sessions with the respective faculty members and subordinates for timely implementation. Use of boards with power points are in the front. The college manages to purchase standard up-to-date text books, reference books, local and national newspapers and co-curriculum magazines for college library to facilitate the faculty and students as well. Some extended departmental text books are also purchased. The use of college library by students and faculty is also given top priority under college library regulation.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tourism 01/07/2017 365 Days Yes Yes Hospitality	Diploma	18/12/2018	365	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2019
BSc	Honours	01/07/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	13

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tourism and Hospitality	04/07/2018	13

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Feed back obtained from students, teachers, parents at the end of each semester and analyzed. A Performa for feedback on curriculum of a specific course is distributed to the students to obtain the feedback. Feedback on overall performance of the college was collected from all stakeholders and analyzed for overall development of the College. Action taken after analysis of the feedback and copies submitted to the Principal for necessary action. Action Taken : a) The Principal of the college communicate the main content of the feedback to faculty members concerned or to the specific teachers or to the concerned non-teaching staff for necessary improvements. b) The proposals given by teachers, students, non teaching staff and departments for necessary improvements are discussed in the meeting of the college for necessary action. On the basis of the recommendation made by the meeting necessary actions has been taken for overall improvement of the college. c) Students and parents were made aware of skill enhancement program by the departments. d) Strengths weakness of the college are also taken into consideration for overall development of the college. The joint committees of the college discuss the curriculum and syllabus of a specific course and the same is placed before heads of Departments. Certificate Course in Vocational skill course Tourism and Hospitality management under RUSA are developed by the faculties of the different college following the procedure and approved by the Government of Manipur. The same is studied in the college for the students for getting jobs.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Honours	140	170	53
BA	Honours	280	300	76
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### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	584	Nil	74	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	3	3	Nil	2
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

One of the most important and effective measures functioning in the college that connects the gap between the students and teachers is the mentor mentee system. Each teacher is assigned a small group of students as their students. Teachers have the responsibility of disciplining and guiding their students in all academic activities. The rules and regulations, welfare measures, various scholarships and the procedure of the institution are explained to the students in the meeting. Teachers are natural mentors of their students. To formalize the same, and as directed by the Principal, Thambal Marik College has a proper student mentoring system. In the beginning of each session, after the admission process is over, each department is required to assign a teacher mentor to each student of first year. It is also required that the same mentor continues to mentor the student for all the three years of their graduation period. Students mentoring system is available in the College to make good relationship between teachers and students. Students of B.A./B.Sc. of different subject are divided into small groups. Each group has a mentor who interact with students regarding their active participation in the society, academic related issues. The students are free to interact with the teachers beyond class rooms also. The mentors maintain the biographic details of each individual mentee including their educational background and socio-economic status. They also maintain record of their class attendance, class performance and academic progress. Mentoring system act as a mechanism to improve the bond between students and teachers. The mentor is required to prepare a list of mentee students and get acquainted with them. Mentors conduct a meeting with their mentees once a month to discuss their problems and issues. These issues can be related to college infrastructure, academic, non academic personal as well. The teacher mentor tries to find solutions to any such issues arising in student's life and informs the college administration about the matter if need be.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
584	74	1:8

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	74	2	Nil	17

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2019	H.Budhichandra Singh	Lecturer	National Sahitya Academy Award
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	6th Semester	28/05/2019	11/07/2019
BSc	Nill	6th Semester	28/05/2019	11/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Thambal Marik College is an affiliated college of Manipur University and is guided by the regulations formulated at undergraduate level regarding syllabi, examination and evaluation. The University examinations are held at the end of each semester. Students are allowed to appear in the semester examination. Attendance of the students are also strictly maintained. Students have to attend at least 70 of attendance. In each semester B.A B.Sc. students have to appear class tests examination and internal assessment examinations conducted by the college itself. No student is allowed to appear in the final examinations without appearing in the class tests and internal assessments. Every students has to write assignments under the supervision of a teacher mentor as a part of the internal evaluation. Teachers assign innovative projects to students to build and check their creative skills. Presentations are taken on topics related to the syllabi or even on topics other than the main paper to develop the interest students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared as per guidelines of Manipur University. Academic Calendar is issued before starting new academic session to ensure proper teaching-learning process and continuous evaluation. It is also distributed to the faculty members through Heads of Department and non-teaching staff, displayed in the Notice Board of the college. The tentative schedule of examinations are specified in the academic calendar and follows the same throughout the session. The schedules for all activities as per guidelines of Manipur University are categorically mentioned in the academic calendar. The dates of class tests and internal assessment examinations are decided by the departments concerned at the end of each semester as per guidelines of Manipur University. The dates and times of examinations are notified to the students in time. Academic Calendar is also given in the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/08/CRITERIA-2.6.1.pdf>



## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEO	BA	HONS	2	2	100
ECO	BA	HONS	5	1	20
EDU	BA	HONS	43	38	88
POLSC	BA	HONS	12	8	67
PHY	BSc	HONS	6	6	100
BOT	BSc	HONS	10	10	100
ZOO	BSc	HONS	28	26	92
STAT	BSc	HONS	8	5	76
CHEM	BSc	HONS	13	13	100
HSC	BSc	HONS	3	3	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DBT	6800000	2800000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
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NA	Nill	Nill	Nill	Nill	Nill
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ZOOLOGY	2	Nill
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cyber Crime awareness programme	NSS unit, Thambal Marik College	30	35
AIDS awareness programme	NSS unit, Thambal Marik College	25	40
Sanitation awareness programme	NSS unit, Thambal Marik College	25	30
STRESS MANAGEMENT	NSS unit, Thambal Marik College	20	30
BLOOD DONATION	NSS unit, Thambal Marik College	21	30
WORLD YOGA DAY	NSS unit, Thambal Marik College	74	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS AWARENESS	MACS AND NSS UNIT	AWARENESS	10	30
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	Nill	Nill
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Nill	7.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NA	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6000	Nill	Nill	Nill	6000	Nill
Reference Books	246	Nill	Nill	Nill	246	Nill
Journals	7	Nill	Nill	Nill	7	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	16	1	0	0	1	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	0	0	1	1	0	0	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	300000	Nil	300000

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Regular checking of the laboratory equipments and instruments were doing by the Principal and concerned Heads of Departments. The laboratory assistants and laboratory attendants of the concerned departments maintaining laboratory equipments and instruments. They checked and maintain stock positions for consumable items and to undertake physical verification of laboratory material.

The Laboratory assistants with help of laboratory attendants updating laboratory board periodically, and maintaining equipment, kits, wires, probes etc. Laboratory assistants are issuing equipments, components and manuals to the students. They are updating the display of laboratory with respect to laboratory time-table, list of experiments, list of major and minor equipments along with cost, lab area, and charts as well as keeping record of consumables required for the laboratory. The librarian and his staff regularly reviewing and evaluating books and catalogs. Departmental library in charge make a list of books and display the updated list of books semester wise in the department board. Make a new entry of books as available in the department library.

Arrange and manage books subject wise in the book shelf and make the entry accordingly. At the end of every semester they prepare a report about how many books got issued, returned or misplaced. Prepare requirement of new books and journals that are required according to the new syllabus and submit the proposal accordingly through head of departments. All Class rooms, staff rooms and laboratories cleanliness is maintained by peon and concerned laboratory attendants. The College corridors and washrooms cleanliness is maintained by external cleaning services

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
B VOC	02/07/2018	13	RUSA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2018	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER COLLEGE FOOTBALL TOURNAMENT (MALE)	STATE LEVEL	16
INTER COLLEGE VOLLEY BALL TOURNAMENT (MALE AND WOMAN)	STATE LEVEL	28
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>Thambal Marik College Students' Union is formed in a year under the directive of Director of University and Higher Education, Government of Manipur. The Students' Union played an important role in extending the time duration of the college library. The union took active part in the annual cultural festival. The college makes a good platform for participation of students in various academic and administrative bodies. This empowers the students in gaining leadership qualities, discipline, execution skill etc. The Principal of the college is the Chairman of the Union. The Principal along with the Prof-in-charges of the respective secretary ship guides the members in all activities in executing their duties. The representatives are elected through election which is held during the month of November - December every year. The newly elected members of student's Union took charge for a period of one year from the time they take charge until the next Union is formed. The main objectives of the student's union is to maintain discipline in the college by way of their involvement and participating in the administrative and academic activities. Students Union organizes College Week, Sports Meet, Annual Fresher's Meet, Debating Competition, Cultural and Literary Meet, Teacher's Day Celebration, Social Service Camp, NSS Camp, Excursion, Publication of Annual Magazine etc.</p>
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

13

5.4.3 – Alumni contribution during the year (in Rupees) :

6000

5.4.4 – Meetings/activities organized by Alumni Association :

ALLUMNI ASSOCIATION HELD MEETING IN A YEAR DISCUSSING FOR PARTICIPATION IN THE DEVELOPMENT OF COLLEGE

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college practices decentralizing and participative management in consultation with heads of department of both science and arts faculty teachers. The college believes in decentralized governance and participative management. Teaching and non-teaching staff members share the administrative responsibility of the college and contribute in smooth working of administration. The college constituted different committees for smooth functioning of academic and administration of the college. The success of a college is the result of co-ordinated efforts of all work towards up keeping the vision of the college. The college focuses on decentralization by extending equal opportunities to all in the functioning of the college. The Principal is the administrative and academic head of the college. The Principal works in consultation with various committees comprising heads of department, faculty members and representatives of non-teaching staff. The College Committee is accommodative and encourages all the stakeholders in decision making of the college. The committees headed by the Principal finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to modify the decisions taken in the meeting pertaining to the Academic Affairs and functioning of the college. IQAC: Constituted as per NAAC guidelines, it includes representatives of parents, teaching, non teaching staff and society . Faculty members are given representation in the various committees and allowed to conduct various programmes to do their abilities. They are encouraged to develop leadership skills by being in charge of various academic co curricular activities. They are given authority to conduct educational tours, organise Social Service Camp, NSS Camp, Literary Meets, Quiz Competition, etc. They appointed as co-ordinator, convenor, in charge, Officer-in-charge (O.C), Assistant Officer-in-charge (AOC) of various exams/Seminar/Workshop/Conference etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The college organized interaction programmes among the faculty members for development of human resources. All



leave rules followed as per the Government of Manipur. The college always helps the teachers to avail the research grants in respect of the teachers who are undergoing Ph.D. under minor research projects or major research projects of the UGC. The college grants study leaves on duty to all the teachers who are undergoing Ph.D. The college also deputes the willing teachers to participate to the state level, national/international seminars, conferences and workshop.

#### Admission of Students

An admission committee having 11 members from different subjects decided the process of admission and do the needful including mode of admission, reservation etc. The admission process is highly transparent. Rules and regulations of the University are strictly followed. Admissions are purely on merit basis. The Cut off marks of various courses are displayed on the college notice board. Each application is processed and verified. Women students are given 1 relaxation. The college strictly follows the reservation policies of Government for admissions.

#### Research and Development

The college has no separate budget for research and development, but encourages to the teachers for doing research and publication. They are encouraged to participate national seminars, conferences and workshops organized by different universities and colleges. Some departments like Physics and Zoology having research rooms with well equipments for doing research works.

#### Examination and Evaluation

Examination and evaluation process is followed as per Manipur University rules at the end of each semester. In addition, class test and internal test examination is also conducted for effective learning of the college. The departments hold regular meetings to ensure that the teachers take regular class tests, assignment, presentations etc. Record of syllabi covered every month is maintained by each department.

#### Teaching and Learning

Lesson plans, group discussion, home assignments, field work/study tours. The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve

	the teaching and learning processes. Teaching is supplemented with workshops, educational tours, laboratory visits, field trips.
Curriculum Development	Curriculum is designed as per rules prescribed by the Manipur University, Canchipur. Faculty members are part Committee of courses, University Departmental committees for curricular planning and syllabi are involved in framing guidelines for their respective courses and maintaining of standards of instruction, curriculum and examination. Curriculum and syllabus for skill oriented or job oriented course like vocational course - Tourism and Hospitality Management is provided by the Directorate of Higher Education under State RUSA Project scheme.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LOAN FACILITY	LOAN FACILITY	FREE STUDENTSHIP AND AWARD

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. The college do not have internal audit system. External financial audit is done at the end of financial year.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	Board of Studies
Administrative	Nill	Local audit	Yes	Nill

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The College does not have a formal parent teacher association but, the college ensures a healthy interaction with the parents. 2. Departments also organize their departmental orientation programme for an interaction with students and parents. Parents actively participate and give their suggestions in the meetings of IQAC. 3. Compulsory participation of students in co-curricular activities of the college. Parents give suggestions and feedbacks in the Annual parents teacher meeting organized by the college.

#### 6.5.3 – Development programmes for support staff (at least three)

1. The college authority encourages non teaching staff to pursue computer and account training outside the college. 2.The college authority encourages teachers for doing research projects from time to time. 3.The college authority encourages teachers for doing further studies like Ph.D. and M.Phil. etc.

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal submitted to the Government for providing wall fencing of the

college campus. 2.Cleanliness programmes were held frequently. 3. Proposal to the Government for maintaining library and roads inside the college campus.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC to do higher studies like Ph.D. and M.Phil.	22/09/2019	Nil	Nil	11
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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The percentage of power requirement of the College met by the renewable energy sources Installation of rooftop solar panels in research laboratory of Zoology Department for power backup. Reducing energy consumption by use of low energy bulbs and light fixtures(CFLs, LEDs), Use of ambient light as much as possible, students and staff are strictly advised to switch off all fans, lights in the classrooms and Laboratories when they are not in use. Regular checkings are conducted to maintain the environment eco-friendly.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2019	Nill	Nill	05/06/2019	1	Tree plantation programme and social service.	Cleaning and tree plantation of college campus	60
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of World Environment Day	05/06/2019	05/06/2019	60
Observation of thirteen August and fifteen August for National Integration.	15/08/2019	15/08/2019	50
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Seasonal tree plantation organized by the employees. 2. Minimal use of Plastics and harvesting of rain water in well maintained ponds in the college campus. 3. Regular social service activities and cleanliness drives through NSS programmes. 4. Use of low energy consuming light and LED bulbs. 5. Use of power back up through solar panel in the college campus ( Administrative block).

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice I Title:** Review of teaching and learning evaluation process.  
**Goals:** To know the opinion of the students regarding teaching, learning evaluation process in the College. **Context:** Review meeting was conducted with students in 15 departments and one physical education teacher. The items include : 1. Syllabus covered in the class both in general and honours courses. 2. Classes held as per academic routine. 3. Punctuality of teachers in the class and punctuality of students in the class. 4. Any problem with teaching-learning process, internal assessments and practicals. 5. Availability of books in the Library. **Practice :** The Coordinator IQAC, teachers of 15 department and one teacher of physical education along with other internal members prepare the schedule with date and time of the review meeting with students of different departments and placed before the Principal and convey about the review meeting. Encouragement programs and activities includes suggestion, modes and methods to do good performances as well as to get high marks in the university and competitive examination. All the members were present in the meeting. **Evidence of success:** Most of the students participated in the face to face review meeting. Governing Body members appreciated the initiatives of the Principal, teaching and non-teaching staff. The students are

also very happy to convey their problems and suggestions . The meeting was conducted in a very friendly manner and proved that the teacher Student relation is strong positive. Problems encountered : Many students could not attend the review meeting for practical examination. Best practice II TITLE:

Students academic enrichment through special lectures organised by 15 departments with physical education teacher. Goals : To aware, enrich update students with new development in different fields. To learn new things from the eminent resource persons. To make them participate actively in sharing exchange of thoughts and new ideas. To build self confidence and accountability towards society. Context : In the academic session 2018-2019 frequent special lectures were organised by fifteen Department in connection physical education Department of this college for students .The schedule for organising the programme was prepared by the coordinator, IQAC with the help of heads of the Department and it was approved by the Academic committee. Practice : The different departments of the college organises special lectures for students to maintain the vision to equip and empower students with relevant knowledge, competence and creativity to face challenges. Evidence of success : Seventy four teachers and many students participated in different special lecture organised by the college. Students actively participated in the interaction programme. Some of the students presented papers in front of the resource persons and they are well appreciated by the resource persons for their presentation. Problems encountered : The programme unable to organize throughout the year because of students internal assessment and practical classes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is performing its academic and other valuable activities by providing opportunity and priority to science, arts and physical education in a very distinctive way. Education in skill development course including B.Voc. course, able to achieve more in their future career like employment and for participation in the society. Students are the pillars of this nation. College having proper theory including practical classes, co-curricular activities, literary programmes, seminars, workshops, study tours and computer training which are helpful in the University examinations as well as combined competitive examinations. The institute having two faculty and 15 departments including both Science and arts stream. Extension activities through NSS, Games and Sports, Cultural programmes, blood donation camp, social service, yoga are provided. Students participated in the sports and cultural events- State as well as National, winning and obtaining medals in the inter college and state events. The college organizes interaction programme, blood donation camp, social service, yoga, environment awareness programmes, tree plantation programme for building up a personally fulfilling integrity, unity and strength, protection o environment as well as to bring good character of the human. The college focuses on not only the classroom teaching and learning but also organized and engaged in other activities such as seminar, workshops interaction programmes, games and sports, cultural activities etc. for both students and teachers. The college provides library facility and can provide both hard and soft materials. The college also registered N-LIST for teachers for receiving literature through internet. Not only to prepare its students for obtaining degrees, it has also cultivates self knowledge and self-realization. These are very necessary to make the future of the society and nation. The

curricular aspects of the college has distinctive characters offering a wide range of diversified, flexible and inter-disciplinary courses which are relevant to the socio-economic needs at the regional, national and global standard. As the college is set in a rural area, it provides a unique opportunity for poor students as well as SC ,ST and OBC students especially from the rural area, equally as their counterparts in other better developed parts of the state as well the country, to take up these courses which are made available to them at cheaper cost.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

Applied for opening of B. Voc. courses to University Grants Commission in four disciplines i.e., Agriculture, Horticulture, Pharmacy and Sports and Physical education. To enhance the sports, NSS and cultural activities. To encourage for motivation to the teachers, staff and students to participate in seminar/conference/workshop/interaction programmes and social works. Beautification of the college to keep need and clean campus. To encourage the teachers to publish their finding of research and research articles in peer-reviewed and UGC recommended journals.