



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THAMBAL MARIK COLLEGE
Name of the head of the Institution	Dr.M.Bhubaneshwari Devi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	919856806660
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com
Address	Oinam
City/Town	Oinam
State/UT	Manipur
Pincode	795134

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. M. Shomorendra Singh
Phone no/Alternate Phone no.	919856806660
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://thambalmarikcollege.ac.in/wp-content/uploads/2021/08/2018-19-AQAR-27TH-AUGUST.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://thambalmarikcollege.ac.in/wp-content/uploads/2021/04/pdf-college-academic-calander.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.04	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	01-Mar-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Observation of 15th	15-Aug-2020	60

August, 2020 for National Integration.	1	
Observation of Patriots Day on 13th August, 2020 for integration.	13-Aug-2020 1	76
IQAC, NSS unit and college staff taking a major role for caring Covid-19 patients in the College campus in Collaboration with district administration.	08-Jun-2020 15	35
IQAC, NSS unit and College staff distributed Hand Sanitizer to the Covid-19 patients in the College campus.	06-Jun-2020 1	40
Observation of World Environment Day	05-Jun-2020 1	60
IQAC, NSS unit and staff distributed breakfast to Covid-19 patients at the Quarantine Centre in the College campus.	04-Jun-2020 1	40
Contribution of one day salary of staff to the Chief Ministers relief fund for protection of Covid-19 pandemic in Manipur.	30-Mar-2020 1	110
National Science Day celebration	28-Feb-2020 1	76
One day workshop on NEP 2020 sensitization programme	04-Sep-2020 1	76
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZOOLOGY DEPT.	MAJOR	DBT	2019 1095	2852000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File

10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC, Thambal Marik College worked continuously in imparting the curriculum, teaching, learning methodology and evaluation reforms. 2. IQAC encourages teachers and students to participate in seminar/conference/workshop/interaction programmes. 3. IQAC encourages teachers to publish their research findings in peer reviewed/UGC recommended Journals. 4. IQAC motivates students by organising students induction programme as per instruction from UGC. 5. IQAC, NSS unit and Students' Union took important role for caring Covid19 Pandemic from May to August, 2020 in the campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Collection of feedback forms from the stakeholders and analysed.	Feedbacks collected from stakeholders and analysed for further improvement.
Preparation of well equip computer room.	A well equip computer room is prepared and having 7 (seven) computer.
Proposal of new B. Voc. programmes /courses to UGC.	Four new B. Voc. programmes in agriculture, horticulture, pharmacy and sports medicine recommended by UGC.
Mission green campus	Regular practice of neat and clean in the campus. Installation of rooftop solar panels for using of light in administrative block, use of LED bulbs, regular planting of treesaplings.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
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IQAC	03-Jun-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Dec-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Manipur University and in accordance with the ordinance, rules and regulations of University, academic calendar is prepared under the curriculum and syllabus of Manipur University with minute discussions with all heads of department. The same is approved in the meeting by the college Academic Council for implementation. Further, it is published in the college website, prospectus and annual college magazine. Accordingly, there shall be six semester courses of study leading to award of B.A. & B.Sc. degrees in general and honours. In addition to one certificate course Tourism and Hospitality Management, a Job oriented course under RUSA is going on with the financial help from the State Government. The syllabus and mode of training are provided by the State RUSA Project Directorate . All heads of department are entrusted for making follow-up action taken plans in the academic sessions with the respective faculty members and subordinates for timely implementation. For time being, curriculum delivery in the classes is carried out through conventional blackboards, white boards, lectures with marker, chalks, dusters etc. Electronic ON-LINE classes during COVID-19 pandemic to our students have taken up by the college. The college manages to purchase standard up-to-date text books and reference books and co-curriculum magazines for college library to facilitate the faculty and students as well. The use of college library by students and faculty is also given top priority under college library regulations. E-learning facilities and electronic photocopying facilities at low printing charges are provided for students. The college has recently registered all the teachers in the N-LIST for getting extension E-learning and research works. The college performs annual Academic Induction Programme before the commencement of the session to the faculty, students as well as non-teaching staff employees for co-ordination and to stream line the different academic activities in the session. As teachers are the main resource of human and academic knowledge in higher education. The college has specific regulations under the guide-lines of Directorate of University & Higher Education, Government of Manipur and UGC for participation of Orientation programme, Refresher Courses, Research methodology, Workshop, Evaluation

programme for college teachers organized by different universities from time to time. Most teachers have already participated such courses and programmes, some teachers are in the line.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
B,VOC	DIPLOMA	01/07/2019	365	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONOURS	01/07/2020
BSc	HONOURS	01/07/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
B,VOC	01/07/2019	13
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, parents, alumni, teachers. The college maintains an IQAC as a quality enhancement measure. IQAC of the college look after various departments and different committees and reinforce the curriculum by incorporating updated information and diurnal social issues. The college organized and conducts annual alumni meet, in which suggestions and feedback are received from alumni students. Feed back is collected from students, teachers, parents, alumni during parent teacher meet that are organized in the college. Suggestions and comments given by the teachers of different departments and parents are also taken into account for consideration. The feedback submitted by the students, teachers and parents are discussed in respective committees and departments for improvement. After discussion the proposal submitted to the Principal for implementation. Student feedback on institutional performance is evaluated based on some important parameters. Overall impact of college is evaluated on student life, college office support, security alert and cleanliness of the campus, canteen facility, internet facility and (Wi-Fi), sports facility. Evaluation and feedback on co-curricular and extra curricular activities, parent feedback on institutional performance is evaluated based on the given parameters. Infrastructure of the college, administrative office support and response, value added programmes offered, field study tours, exposure to extracurricular, inter collegiate activities, class tests and examination conducted in the college campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	900	560	398
BSc	HONOURS	540	450	218
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	616	Nill	74	Nill	74

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	11	3	3	Nill	2
View File of ICT Tools and resources					

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system enabling constructive interactions, guidance of all the students by the teachers. Providing a reliable and comprehensive support system to motivate students in both academic and non academic field to make the most of their life at the college. Program implementations will be allotment of students to the mentors, interaction of mentee with the mentors and identifying strengths and weakness of the mentee, forming whats App group, google meet if possible to keep contacts among the group, periodic meeting of the mentee with the mentors and remedial training of the learners, training students to make up higher skills, obtaining feedback from the students at the end of the session. Mentoring helps our students to establish healthy relationship between them and faculty members. Students of B.A./B.Sc. semesters of each departments are divided into small groups, each group has a mentor who meets the students once a week, interact regarding the desires, family expectations, socio economic conditions, peer pressure, their active participation in the society, academic stress related issues. Students are free to interact with the teachers beyond classroom. The mentor maintains the biographic details of each individual mentee including their educational background and socio economic status. The teacher take up mentoring as a serious mission to help the students to reach their full potential. Mentoring system acts as a mechanism to improve the bond between student and teachers. A level of formality is needed within the mentoring process, tracking and communications to help the program run smoothly. The things that a mentor should definitely know about mentee, i.e., name and contact number and residential address, whether he/she is at ease in interacting with others, is she too reserved. Teacher mentors play a crucial role in mentoring students. Students and their mentors share responsibility for insuring productive and rewarding mentoring relationship. Both parties have a role to play in the success of mentoring the students. A mentor is someone who serves as a guide throughout their institutional training. They provide both professional advices in transitioning into and out of students. They gave constructive feedback on writing, teaching and other element of career design. They conserve to help students balance professional goals with their personal lives or gave emotional encouragement during challenging times. This system has been introduced to establish a better and effective student teacher relationship and guide the students in academic matters. All teachers are involved in the process of mentoring. The mentor also contacts and meets the parents of student mentees to discuss their progress and or any other matters as and when required. Individual who have mentor perform better with their jobs, earn higher salaries and achieve faster career progression than non mentored individuals in college, mentorship can help find career path and connect with the right people and resources to support their advancement. Successful mentoring relationship go through four phases, preparation, negotiating, enabling growth and closure.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
616	74	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	74	2	Nil	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	DR.K PRAPHULLO SINGH	Assistant Professor	D SCIENCE
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	5TH SEM	20/05/2020	28/07/2020
BSc	Nill	5TH SEM	20/05/2020	28/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Manipur University and it follows the norms, ordinance, rules and regulations provided by Manipur University. The University examinations are held at the end of each semester and students are allowed to appear in the semester end examination. Students attendance is also strictly maintained for every semester. In each semester, B.A/ B.Sc. students have to appear internal assessments of practical and theory examinations conducted by the college itself. No student is allowed to appear in the final examinations without appearing in the internal assessment examination. Every students has to write assignments under the supervision of a teacher mentor as a part of the internal evaluation. These are conducted as per scheduled time declared in advance so that students can prepare well in advance for the same. Assignments are in the written form prescribed by the University. The college also has the practice of assessing students by conducting interaction programmes in the form of presentations like oral and power point. The college ensures transparency, frequency in a better line.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Annual Academic Calendar is prepared according to the Manipur University. Academic Calendar is distributed at the beginning of new academic session to ensure proper teaching-learning process and continuous evaluation and issued to all teaching and non-teaching staff, displayed in the Notice Board of the college. The dates of examinations such as mid term tests and final tests for internal assessments and practical examinations are written on the board. The tentative schedule of theory examinations are specified in the academic calendar and follows the same throughout the session. The schedules for all activities as per guidelines of Manipur University are categorically mentioned in the academic calendar. The dates of internal assessment examination of B.A/ B.Sc. are decided by the departments concerned, usually at the end of each semester as per directions of Manipur University. The dates, times of examinations are notified on the notice board of the college in time. The tentative schedule and dates of activities of NSS, Career Counselling are also given in the academic calendar. Schedule of other activities such as parent teacher meeting, College fresher's meet and other cultural programmes, sports etc., are also mentioned in the academic calendar. Academic Calendar is given in the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/08/CRITERIA-2.6.1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
HSC	BRSc	HONOURS	3	3	100
CHEM	BSc	HONS	13	13	100
STAT	BSc	HONS	8	5	76
ZOO	BSc	HONS	28	26	94
BOT	BSc	HONS	10	10	100
PHY	BSc	HONS	16	16	100
POLSC	BA	HONS	12	12	100
EDU	BA	HONS	43	38	88
ECO	BA	HONS	5	1	20
GEO	BA	HONS	2	2	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/08/2.7.2-2.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DBT	Nill	28
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nill	Nill	Nill	Nill	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ENGLISH	1	6.4
International	STATISTICS	1	Nill
International	STATISTICS	1	Nill
International	HOME SCIENCE	1	Nill
International	HOME SCIENCE	1	Nill
National	ENGLISH	Nill	Nill
National	HOME SCIENCE	Nill	Nill

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHYSICAL EDUCATION	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	59	69	12

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SOCIAL SERVICE CAMP	NSS UNIT	10	30
AWARNESS PROGRAMME ON GLOBAL WARMING	NSS UNIT	6	40
7 DAYS SPECIAL PROGRAMME	NSS UNIT	20	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
WORLD YOGA DAY	IQAC NSS UNIT1	YOGA	74	104
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nill	Nill	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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			students/teachers participated under MoUs
NA	Nill	Nill	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.95	2.95

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6200	Nill	Nill	Nill	6200	Nill
Reference Books	246	Nill	Nill	Nill	246	Nill
Journals	7	Nill	Nill	Nill	7	Nill
Others(s pecify)	2	Nill	Nill	Nill	2	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	16	1	1	0	13	1	0	30	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	1	0	13	1	0	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11.54	11.54	2.95	2.95

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The proposal for maintaining and purchasing of equipments, computer, printer and chemicals for science subjects is submitted to the Principal. The various functions of the College are carried out by the committee led by the Principal. Physical verification of the laboratory equipment and computer room is done every year to ensure the maintenance of laboratories. The college regularly maintains the laboratory equipment and checked the working status of instruments. The minor maintenance being carried out by the laboratory assistants of the concerned departments. Laboratory assistants are maintaining stock register for consumable items and to undertake physical verification of laboratory material. Laboratory assistants updating laboratory board periodically, and maintaining equipment, kits, wires, probes etc. Laboratory assistants are issuing equipment, chemicals with other components and manuals to the students. They are updating the display of laboratory with respect to laboratory time-table, list of experiments, list of major equipment, chemicals along with cost, lab area, and charts as well as keeping record of consumables required for the laboratory. The librarian with subordinate staff regularly reviewing and evaluating new books and journals, such as book reviews and catalogs. Departmental library in charge prepares a list of books and display the updated list of books semester wise in the department. Make a new entry of books as available in the department library. Arrange books subject wise in the book shelf and make the entry accordingly. At the end of the semester they prepare a report about how many books got issued, returned or misplaced. Prepare requirement of new books and journals that are required according to the new syllabus and submit the proposal accordingly through heads of departments. Each and every class rooms, staff rooms and laboratories cleanliness is maintained by sweeper and peons.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	NSP (ISHAN UDAY SCHOLARSHIP)	6	324000
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
WORLD YOGA DAY	21/06/2020	30	NSS UNIT
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	Nill	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a student's council for the welfare of students as well as for the welfare of the College. The council is known as Thambal Marik College Students' Union formed under the following rules and regulations of Director of University and Higher Education, Government of Manipur. The member representatives are elected by the students. The college makes a fair stage for participation of students in various academic and social activities as well as administrative bodies. This empowers the students in gaining leadership qualities, discipline, execution skill and participation in the social platform etc. The Principal of the college is the chairman of the Students' Union. The Principal along with the teacher-in-charges of the respective secretary ship guides the representatives in all activities in executing their duties. The representatives are elected through election which is held during the month of November/December in a year. The newly elected members of student's Union took charge for a period of one year from the time they took charge until the next Union is formed. The main aims of the Student's Union is to maintain discipline in the college by way of their involvement and participating in the administrative and academic activities. Students Union organizes College Week, Sports Meet, Annual Fresher's Meet, Debating Competition, Cultural and Literary Meet, Teacher's Day Celebration, Social Service Camp, NSS Camp, Excursion, Publication of Annual Magazine ,Study tour etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:						
20						
5.4.3 – Alumni contribution during the year (in Rupees) :						
10000						
5.4.4 – Meetings/activities organized by Alumni Association :						
Alumni Association participated at the annual social freshers' meet of the College. They held meeting annually for taking important role for the development of the College.						
CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT						
6.1 – Institutional Vision and Leadership						
6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)						
The college practices decentralizing and participative management. For effective implementation and improvement of the institute following committees are formed. The college constituted different committees for smooth functioning of academic, administration and other activities of the college. The success of a college is the result of co-ordinated efforts of all work towards up keeping the vision of the college. The college focuses on decentralization by extending equal opportunities to the functioning of the college. The Principal is the administrative and academic head of the Institution. Principal works in consultation with various Committees including heads of departments, teachers and representatives from the higher education department, Government of Manipur and Manipur University. The College Committee is accommodative and encourages all the stakeholders in decision taking of the college. The Principal discussed with committees and finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to rectify the decisions taken in the meeting pertaining to the Academic Affairs and other activities as well as functioning of the college.						
6.1.2 – Does the institution have a Management Information System (MIS)?						
Partial						
6.2 – Strategy Development and Deployment						
6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Strategy Type</th> <th style="width: 60%;">Details</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Curriculum Development</td> <td>Curriculum is designed as per rules prescribed by the Manipur University. Curriculum and syllabus for skill oriented or job oriented course like vocational course - Tourism and Hospitality Management is provided by the Directorate of Higher Education under State RUSA Project scheme.</td> </tr> <tr> <td style="text-align: center;">Teaching and Learning</td> <td>Regular classes is started at the beginning of the session following academic calendar of Manipur University. Participative learning and problem solving method are using for effective learning. Home assignments</td> </tr> </tbody> </table>	Strategy Type	Details	Curriculum Development	Curriculum is designed as per rules prescribed by the Manipur University. Curriculum and syllabus for skill oriented or job oriented course like vocational course - Tourism and Hospitality Management is provided by the Directorate of Higher Education under State RUSA Project scheme.	Teaching and Learning	Regular classes is started at the beginning of the session following academic calendar of Manipur University. Participative learning and problem solving method are using for effective learning. Home assignments
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Teaching and Learning	Regular classes is started at the beginning of the session following academic calendar of Manipur University. Participative learning and problem solving method are using for effective learning. Home assignments					

are also given to the students of every semester to enhance their research and writing skills. Experiential learning is compulsory for some particular courses in B.Sc. Certificate course like tourism and hospitality management is job oriented training course and therefore the students are to visit to the large Hotels like Hotel Imphal and Hotel Classic Grande. Seminars are made mandatory for all students.

Examination and Evaluation

The college is affiliated to Manipur University and follows the evaluation process adopted by the University. The Manipur University provides an academic calendar mentioning examination schedules. The college also has its own academic calendar mentioning examination schedules to be conducted by the college itself. Examination and evaluation process is followed as per University rules at the end of each semester. In addition class test and internal test examination is also conducted for effective learning of the college.

Research and Development

The college encourages to the teachers of this college for doing research and publication. They are encouraged to participate national seminars, conferences and workshops organized by different universities, institutions and colleges. The college encourages participation of the faculties in the research activities. The college recommends number of teachers to the UGC for undergoing Ph.D. or for undergoing major or minor research projects under the financial assistance of the UGC or other funding agencies like DST, DBT etc. The UGC or other funding agencies provides the grant for undergoing Ph.D. or major or minor research projects and the college grants study leave on duty. Unfortunately the college could not provide seed money or research grant from the college fund due to lack of fund.

Admission of Students

The college published updated prospectus every year. New informations regarding the courses available, eligibility, fee structure, incentives, awards, scholarships, facilities, subject combination etc. are clearly mentioned. An admission committee having 11 members from different

	subjects decided the process of admission and do the needful including mode of admission, reservation etc.
Human Resource Management	The college organized interaction programmes among the faculty members for development of human resources. The college always helps the teachers to avail the research grants in respect of the teachers who are undergoing Ph.D. under minor research projects or major research projects of the UGC. The college grants study leaves on duty to all the teachers who are undergoing Ph.D. The college also deutes the willing teachers to participate to the state level, national/international seminars, conferences and workshop. The teachers are also encouraged to participate in the orientation courses, workshops, refresher courses, computer training programmes. The college organizes the state level or national level seminars with the financial assistance from the College fund.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr,M Shomorendra Singh	Innovative ideas in chemical science and environment science for sustainable development 2020	Thambal Marik College	300
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2019	Computer training	Computer training	12/04/2020	15/04/2020	8	5
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER	1	09/12/2019	21/11/2020	12
REFRESHER	1	03/12/2019	12/12/2019	12
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Personal loan	Personal loan	Provision of free medical aid in case of emergency.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

IQAC of the College constitutes committees for regular functioning of academic, administrative, and financial activities. Academic audit is doing internally. The college do not have internal audit system. External financial audit is done at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	Nill
Administrative	Nill	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Having no formal association of parents and teachers 2. Participation of students in co-curricular activities, social and cultural activities of the college. 3. Regular checking about the using of plastic and throwing of damaged materials inside the college campus.

6.5.3 – Development programmes for support staff (at least three)

1. Encouraging employees for both teaching and non-teaching to pursue further computer training. 2. Providing small loans to the employees.. 3. Leave is granted as and when employees like to continue further studies inside the state.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for opening B.Voc. courses in four disciplines from UGC. 2. Regular checking for cleanliness programmes were held. 3. Proposal for fill up of vacant posts from the Government.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One day workshop on NEP 2020	04/09/2020	04/09/2020	04/09/2020	76
2020	Contribution of one day salary of staff to the Chief Minister relief fund for protection of Covid-19 pandemic.	30/03/2020	30/03/2020	30/03/2020	110
2020	National Science Day	28/02/2020	28/02/2020	28/02/2020	76
2020	World Environment Day	05/06/2020	05/06/2020	05/06/2020	76
2020	Observation of 15th August	15/08/2020	15/08/2020	15/08/2020	76
2020	IQAC organized computer	Nil	Nil	Nil	Nil

training

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens' Day	13/12/2019	13/12/2019	40	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College having a garden with edible and medicinal plants. The College is with green campus different types of trees and plants. There is a green field on the north - western side of the college. The greeneries of the campus are well maintained by gardeners. The NSS unit of the college is taking important role for maintaining the campus. Tree plantation is done in a year by NSS Unit and employees of this College. Regular checkings are conducted to maintain the environment eco-friendly.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	Nill	1	Nill	Nill	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of World Environment Day	05/06/2020	05/06/2020	70
Observation of Gandhi Jayanti as a	02/10/2020	02/10/2020	65

mark of National
Cleanliness

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Conservation of energy measures : All lights and fans are regularly switched off by watchman and concern lab assistants in science subjects after completion of classes so that the use of energy can be reduced. College is consistently working to find new ways to create a neat, clean and green environment. ?ii) Renewable energy : Regular planning to start the use of non-conventional energy to make eco-friendly environment campus and for reducing pollution. ?iii) Harvesting of water in campus : The college have one well maintain water storage pond for storing of rainwater. Seminars and workshops are often organized to educate about environment and sustainable development. iv) Control of using plastic : Disposal of damaged plastic inside the campus is prohibited strictly. ?v) Clenliness drive and plantation of trees : NSS and IQAC organized regular cleanliness programme and planted trees in collaboration with district forest department and their officials. Forest officials delivered valuable suggestions to conserve environment and forest.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I. Title of the practice : Programmes and activities of the College during Covid-19 pandemic at the Quarantine centre, Thambal Marik College. Goal: To encourage the staff to take active role for achieving the goal of the practice for prevention during Covid-19 care in the campus from May, 2020 to July, 2020. Context: IQAC and NSS unit with employees of both teaching and non-teaching staff with the help of District administration took very important role for caring Covid-19 patients in the Campus. Practice : IQAC and NSS unit provided breakfast to the Covid-19 patients at interval as a part of help to the District administration, Government of Manipur. The teachers and NSS volunteers delivered important lectures to the patients in the Covid care centre to prevent from Covid-19 pandemic. Our employees donated one day salary to the Chief Ministers relief fund for the welfare of Covid-19 patients in the month of March, 2020. Evidence of success : All the patients returned home with good health condition from the Covid care centre, Thambal Marik College, Oinam. Problems encountered : Some employees of this college could not participate their duty during this period due to some unavoidable circumstances. ? Best Practice II Title of the Practice: Roles and activities of teaching during Covid-19 1st phase in the year 2020. Goal: To impart a meaningful education to the students during Covid-19 pandemic 1st phase. Context: In the academic year 2019-2020 last part some programmes were organized and discussed to introduced teaching for the improvement of students through e-learning teaching, google meet and whatsapp. Practice: Implementation of activities for the welfare of students were organized and discussed for effective learning and teaching through e-learning, google meet and whatsapp. IQAC and NSS unit of the College taking important role for this type of teaching during Covid-19 pandemic 1st phase. Examination work for the students were held with the following of rules and regulations of Covid-19 and keeping SOP. Evidence of success : Students get effective knowledge from this e-learning and they obtained good marks from the examination. Problems encountered : Some students from the remote area faced some problems due lack of internet facility. They came directly to the College and collected references from the concerned teachers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Towards the prevention of Covid-19 pandemic 1st phase and storage of healthy environment in the locality as well as NEP 2020 programme. IQAC and NSS unit taking very important role for prevention of patients during Covid-19 pandemic 1st phase in the locality, Bishnupur District as a part of help to the State Health Department, Government of Manipur. NSS volunteers held mass rally in and around the Oinam and its adjoining villages with slogan for prevention of diseases like Covid-19 pandemic. The volunteers help the patients and advised them about the prevention of diseases and importance of vaccination. The volunteers suggest the peoples for healthy living with good environment. Environmental stability through preservation and restoration of ecological balance require large number of trees to be planted towards fulfilling the target. The plantation of medicinal plants is very important. The College campus having some medicinal plants. The IQAC and NSS unit of the college with the help of District forest department and its officials is planning to plant more and trees in the campus at regular interval. Regular checking on soil erosion and plantation on the bank, denudation at stream which flows just on the west side of the college campus is done. The gardeners of the college, IQAC and NSS unit are making constant efforts to make the college campus green and clean. Using and throwing of damaged plastic materials inside the campus is banned. "Van Mahatsav" is held for every year by IQAC, NSS unit, students, local organizations with Alumni Association. Students and teachers brought tree saplings or seeds from their home or nearby places and planted, nurturing to grow them in the college campus on such occasions. the college follows the Government norms in the disposition of any hazardous waste. Sufficient number of dustbins are kept at every corner of the college for deposition of unwanted wastes. These activities are carried out by IQAC, NSS unit along with employees of both teaching and non teaching staff. Seminar, interaction and health awareness programmes were held by inviting health experts from medical Department for healthy living. Experts from Higher Education Department, Government of Manipur delivered important lectures regarding NEP 2020 for introducing in the state as a part of the implementation of NEP 2020 in the country.

Provide the weblink of the institution

<https://thambalmarikcollege.ac.in/download/performance-towards-2019-20/>

8.Future Plans of Actions for Next Academic Year

To encourage the teachers to do more research work in new areas of their study having social impact. To encourage the teachers to publish their research findings and research articles in peer-reviewed/UGC listed journals. To organize more workshop /seminar / conferences /interaction programmes /social and cultural programmes with the students. Upgradation of classrooms and laboratories to have internet connection. To encourage the teaching and non-teaching staff to continue for further computer training programmes.