



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

1. Name of the Institution	THAMBAL MARIK COLLEGE
Name of the head of the Institution	O. KULLABIDHU SINGH
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03852564398
Mobile no.	9862490384
Registered Email	principaltmc03@gmail.com
Alternate Email	smaibam90@gmail.com
Address	OINAM
City/Town	OINAM
State/UT	Manipur
Pincode	795134

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR.M.SHOMORENDRA SINGH
Phone no/Alternate Phone no.	0385256439898
Mobile no.	9862490384
Registered Email	smaibam90@gmail.com
Alternate Email	principaltmc03@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://thambalmarikcollege.ac.in/aqar/">https://thambalmarikcollege.ac.in/aqar/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://thambalmarikcollege.ac.in/academic/academic-calendar/">https://thambalmarikcollege.ac.in/academic/academic-calendar/</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.04	2016	16-Sep-2016	15-Sep-2021

<b>6. Date of Establishment of IQAC</b>	01-Mar-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	25-Nov-2017 01	10
Meeting of IQAC	10-Jan-2018	10

	01	
Meeting of IQAC	22-Sep-2018 01	10
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZOOLOGY DEPARTMENT: Thambal Marik College	RESEARCH PROJECT	DST	2014 1095	2408400
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Encouraging teachers for doing minor and major research projects. 2. Support system of increasing the number of Ph.D. faculty holders in the College. 3. Enhancing the organization of National/State level workshop/Seminar in the College. 4. Encouraging the nonteaching staff for further computer and account training. 5. Renovation of some classrooms.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To strengthen extension activities.	Department wise extension and field studies are supported and cooperated by the IQAC. activities improved. College Level extension activities are organized by the NSS Unit of the college with the initiatives of the IQAC
To organize sports & cultural meets.	Organized Inter House College level cultural and sports meets by the Students Union of the college with support of the IQAC. Thambal Marik College hosted Manipur University Inter College Meet in some items with the support of the IQAC
To strengthen Curricular and cocurricular activities	Maintenance of curriculum delivery system is look after by the IQAC with Board of Studies Planning Committee. Extra and tutorial classes are proposed for weaker students of the college. Different departments of the college are advice to organize cocurricular activities for the students of the college
To prepare academic calendar.	Academic calendar is prepared by the Board of Studies Planning Committee with the instruction of the IQAC. On the basis of this calendar all the curricular and extracurricular activities of the college are performed.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	Yes				
<table> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>GOVERNING BODY</td><td>05-Feb-2018</td></tr> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY	05-Feb-2018
Name of Statutory Body	Meeting Date				
GOVERNING BODY	05-Feb-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	No				
17. Does the Institution have Management Information System ?	No				

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1-Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words The college prepares specific academic calendar under the guidelines of the Manipur University on the basis of the University Grants Commission, New Delhi. As per Manipur University academic session and examination calendar 1st, 3rd and 5th semester sessions are normally started by July every year. Just after the announcements of the UGC and Affiliating University, the Directorate of University and Higher Education, Government of Manipur called meeting of all the Principals of the Aided and Government Colleges. Under the guidance of the higher authorities, the Board of Studies and Planning Committee, Thambal Marik College prepared the college academic calendar. Action plans for effective implementation of the curriculum is prepared with full co-operation of the faculty members considering all probable difficulties that may arise during the session. This is an effective mechanism to achieve the goal of completion of the curriculum in the teaching and learning process. Faculty members of each department prepare schedule of work for the semester examinations and are made available in the department for reference. Accordingly a time table of the students is prepared. Teachers are taking an important role in the process. Hence teacher shaves to maintain the time table. The list of holidays based on the University and state Government holidays is prepared and put on the notice board in the beginning of each academic session. In the Departmental level, departments held their own strategies for full delivery of the curriculum. Departmental meetings are held regularly. Individual departments prepare their own time tables based on the college time table which is prepared within the framework of the institutional academic calendar. Head of the Departments held regular meetings with the Principal who is the head of the institute and highlighted the status of the departmental concerns. In the meeting teaching methods were also discussed to achieve effective learning. The contents of the syllabus is discussed and distributed among the staffs. Reference curriculums are adopted in supplement to the prescribed one for effective implementations. Besides the syllabus, subject teachers conducted field studies, laboratory practical and project studies for first hand information related with the prescribed syllabus. For acknowledging about the effectiveness of the curriculum delivery system, subject teachers, under the leadership of the Departmental Head, conducted internal assessment test, student seminar, symposia etc. Care is taken to complete the curriculum in the stipulated time. Unit tests or internal assessment exams are conducted during the course. And feedbacks from the students are collected and analyzed department wise. Extra classes are taken if required or demanded by the students. Individual teachers are prepared their own lesson plan for his/her volume of syllabus and practice to cover it. The college manages to purchase standard up-to-date textbooks, reference books, local and national newspapers and co-curriculum magazines for college library to facilitate the faculty and students as well. Some extended departmental text books are also purchased. The use of college library by students and faculty is also given

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Tourism	01/07/2017	365	Yes	Yes

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	13

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tourism and Hospitality	01/07/2017	13
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
1.4.2-How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) For maintenance of proper curriculum delivery system and its outcomes, Thambal Marik College collected feedbacks from the student, teacher, parents and the alumni. Feedback forms are prepared by the Board of Studies Planning Committee in separate for the above mentioned entities. Before dispatching the feedback forms, the College Principal checks properly. The college prepare some 5/6 questions and

distributed to the students or stakeholders. But these few questions contain the overall information needed by the college for future academic enhancement and the environment of the college. Every semester of every year, the contents of the question are made changes on the basis of the social and academic scenario. Respondents are giving full liberty for expressing their experiences, ideas, suggestions etc. This system is quite confidential for others, no one can acknowledge except the College Principal and the Board of Studies Planning Committee of the college. We ask regarding the contents of the syllabus, the standard of the syllabus in comparison to other Universities, will it be suitable for further studies etc. Their responses are collected and discussed department wise. If necessary the findings are brought to the knowledge of the Principal for further necessary action. There is a column of 'Any others'. In this part the respondents are free to express their views for curriculum and college development. Teacher's feedback is another important part for checking for further development of the college including the teaching learning process, research and extension, infrastructure etc. For this purpose, response of the individual teachers is collected. Those questions are mainly based on the student's performance in the examinations/unit testes/assignments. Together with it the markings to the students for their mode of presentation in the examination is also considered deeply. Alumni feedbacks are also collected. Response from the alumni is poor but these few give an immense value in the curriculum development of the college. From the Alumni feedbacks, the college can acknowledge how far the present syllabus is appropriate for further studies, appropriate or not appropriate in the job market, social responsibilities etc. Parents are also another stakeholder from whom the college can acknowledge the merit and demerits of all the activities and plans of the college. Therefore, Thambal Marik College collected feedbacks from the selected parents. If there is any misunderstanding with the activities of the college or any complain regarding the teaching -learning process of the college, the college Principal invites the parents individually and discussed the matter in detail. Common issues, which are reflected in the feedback, are also discussed during the Parents-Teachers Meeting.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Honours	140	180	91
BA	Honours	280	300	182
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	700	Nill	76	Nill	76

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available at Thambal Marik College. The main purpose of this system is to make good relationship between teachers and students of the college for strengthening teaching learning process. Teacher mentors are like the guardians to help the mentees and provide a room for the students to depend upon the teachers for their all round development as a student. Students of B.A/B.Sc. of different subject are divided into small groups. At the beginning of each session, the Board of Studies Planning Committee, Thambal Marik College calculated the Mentor-Mentee ratio on the basis of the total figure of students admitted in that respective academic session. The number of mentees per mentor is varied from year to year, but it is not more than ten students per teacher mentors. Just after the college induction programme of the respective academic session, the teacher mentors are introduced to their respective mentees by the Board of Studies Planning Committee. If possible parents are also invited and explained about the role of teacher mentors for their wards. Teacher Mentors observe the learning capacity of the students first. They collect information about the problems, method of teaching is benefited or not, any supplementary or reference studies in supplement to their course curricula, and extra-curricular interest of the students etc. Teacher mentors interact with students regarding their active participation in the society, academic related issues. The role of the teacher is not only teaching but also to look after their students in all respects such moral education, behavior in the society, participation in student activities. The students are free to interact with the teachers beyond classrooms also. The mentors maintain the biographic details of each individual mentee including their educational background and socio-economic status. They also maintain record of their class attendance, class performance and academic progress. Mentoring system act as a mechanism to improve the bond between students and teachers. They support the mentee in skill development through observation and assessment. On the basis of the report of the Teacher Mentors, the college Principal calls joint meeting of Teacher Mentors and Career Counseling and Guidance Cell of the College. With the decision of the meeting extra classes are conducted for the weaker or the slow learners. External Resource Persons are invited for the advance learner groups for their future studies. Those students, who are responded to the Teacher Mentors are called by the college Principal first with the reports of the Teacher Mentors and tries to understand the problems of the students. Then gives advice and counseling for their improvement. If any student/s, which are not responded in this condition too, the college Principal calls the respective parents and tried to solve the problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
700	76	1:9

## 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	Nill

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			



## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	6TH SEM./2018	08/05/2018	10/07/2018
BA	Nill	6TH SEM/2018	08/05/2018	10/07/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Thambal Marik College is affiliated to Manipur University and follows the syllabus, rules and regulations prescribed by the affiliating university. Even though the affiliating university has no proper marking system of the college internal examinations, Thambal Marik College is conducting continuous college level internal examinations and evaluations for checking the outcomes of the curriculum delivery system and its related matters of the college. All the departments of the college conducted Unit Test (oral and written). Semester system commenced from the year 2010 to the colleges affiliated to Manipur University and semester examinations are held during May-June and November-December normally. Students are allowed to appear in the semester end examination after strict screening of the internal assessment and attendance. In each semester B.A/B.Sc. students have to appear class tests examination and internal assessments examinations conducted by the college itself. No student is allowed to appear in the final examinations without appearing in the class tests and internal assessments. Students have to attend at least 70 of attendance. Students' attendance is also strictly maintained by the subject teachers and absentees are reported to the college Principal through the Board of Studies Planning Committee of the College. Reason for the absent and action taken reports are evaluated through the teacher mentors by the college Principal. Extension and voluntary social activities of the students are also counted by the college. Active NSS Volunteers of the college are nominated to the affiliating university by the college. Their activities are acknowledged by the university too.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by the Board of Studies Planning Committee at Thambal Marik College on the basis of Manipur University Academic Calender and orders of the Directorate of University Higher Education, Government of manipur. Academic Calendar is issued before starting new academic session to ensure proper teaching-learning process and continuous evaluation. It is also distributed to the faculty members through Heads of Departments and non-teaching staff, displayed in the Notice Board of the college. The tentative schedules of examinations are specified in the academic calendar and follow the same throughout the session. The schedules for all activities as per guidelines of Manipur University are categorically mentioned in the academic calendar. The dates of class tests and internal assessment examinations are decided by the departments concerned based on the college academic calendar. The dates and times of examinations are notified to the students in time. The tentative schedule and dates of activities of NSS, Career Counseling, sports and cultural activities are also given in the academic calendar. Schedule of other activities such as parent teacher meeting, College fresher's meet and other cultural programmes, sports etc are also mentioned in the academic calendar.

Academic Calendar is also uploaded in the college website. Extra classes and tutorial for the weaker students are mentioned in the college time table frame on the basis of the college academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://thambalmarikcollege.ac.in/wp-content/uploads/2021/05/Programmeoutcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEO	BA	HONS	30	29	97
ECO	BA	HONS	20	14	70
EDU	BA	HONS	61	54	88
POLSC	BA	HONS	19	14	74
GEO	BSc	HONS	6	6	100
PHY	BSc	HONS	1	1	100
BOT	BSc	HONS	19	8	86
ZOO	BSc	HONS	41	24	76
STAT	BSc	HONS	6	6	100
CHEM	BSc	HONS	5	2	38
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nill	Nill	Nill
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Three Day Workshop on-Soft Skill Education: A Way for Protection of IPR	1. Anthropology 2. Home Science	21/12/2017

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nill
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	22	5	Nill
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation awareness Programm	NSS unit TMC,MO Bishnupur	3	40
Cyber Crime awaeness	NSS unit, TMC Nambol Police	1	30
7 days Special Camp	NNS Unit ,TMC	1	10
7 days Special Camp	NNS Unit ,TMC	1	10
Observance of World yoga Day	NSS Unit	5	35
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nill	Nill	Nill
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Sanitation	NSS UNIT,TMC	Awareness	1	10
Global Warming	NSS Unit TMC	Awareness	1	10
Stress Management	NSS Unit TMC	Awareness	1	10
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nill	Nill	Nill

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
266470	266470

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3948	Nil	Nil	Nil	3948	Nil
Reference Books	5956	Nil	Nil	Nil	5956	Nil

Journals	7	Nill	Nill	Nill	7	Nill
Others(s pecify)	3	Nill	Nill	Nill	3	Nill
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Nill	Nill	Nill
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	16	1	0	0	1	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	0	0	1	1	0	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
266470	Nill	Nill	266470

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities-laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information obe available in institutional Website, provide link Laboratory: The laboratory equipments and other accessories are regularly checked by the concerned HODs and the systematic maintenance of them is done by the laboratory attendants concerned. All the consumable and non-consumable items are separately recorded in departmental stock registers for physical verifications. Necessary workable experimental equipments and manuals are issued to the students after records at the time of practical classes by

the Lab. Attendants after getting instruction from the concerned teacher.

**Library:** The college library is under the control of the college librarian. All the departmental texts are properly kept in the respective shelves after verification and records which are carefully supervised by the library bookman. The librarian and his staff regularly check the books, journals, magazines and catalogues. The librarian and his staff regularly reviewing and evaluating books and catalogues, make a list of books and display the updated list of books semester wise in the board. Library books are issued to the faculty through card system. The library is opened from 10am-3.30pm. The issued and returned books are properly maintained in record books. All departments have separate departmental library cells also. The departmental library in charge makes a new entry of books as available in the department library, arranges and manages books subject-wise in the bookshelf and make the entry accordingly. At the end of semester he/she prepares a report about how many books got issued, returned or misplaced, prepares requirement of new books and journals that are required according to the new syllabus and submit the proposal to the Principal accordingly through head of departments.

**Sports complex:** Regarding sports complex Thambal Marik College has provisions for both indoor and outdoor games. Two playgrounds, one big and one small, are there inside the college campus. Outdoor games like annual sports, football, hockey, volleyball etc. are being held in the college field inside the campus. The college has two halls of which one is indoor hall and the other hall is multipurpose hall. Indoor games such as Volleyball, Badminton and other games are played in these halls.

**Computers:** The College has 16 computers for different purposes- one in the Principal's room, two in the Administrative cell, one in the Examination section, two in the library, two in the IQAC office, one in the statistics department, the remaining 7 (seven) are in the Computer laboratory. All the files of the computers are maintained and updated by the authorized persons. Besides, departments of Physics and Zoology have one computer each procured from research projects funded by UGC.

**Class Rooms-** All the class rooms of the college are well equipping for minimum teaching learning system. Above the 30 well equipped general classrooms, departmental classrooms are there for some departments. LCD classrooms are installed in Physics and Zoology departments. Class rooms and laboratories are maintained cleanliness by peons and concerned laboratory attendants.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	Nill	Nill
Financial Support from Other Sources			
a) National	Scholarship OBC SC	66	365400
b) International	Nill	Nill	Nill
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Tourism and Hospitality	01/07/2017	13	RUSA
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NA	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	45

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter college football Championship	state	Nill
Inter college Volleyball Championship	State	70



Inter college Wrestling tournament	State	20
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words) The college has a student's council known as Thambal Marik College Students' Union, formed under the directive of Director of University and Higher Education, Government of Manipur. The composition of the students' Union is as follows: 1.General Secretary 2.Finance Secretary 3.Magazine Secretary 4.Social Cultural Secretary 5. Games Sports Secretary 6. Debate Extension Secretary 7. Girls' Common Room Secretary 8. Boys' Common Room Secretary. The college makes a good platform for participation of students in various academic and administrative bodies. This platform empowers the students in gaining leadership qualities, discipline, execution skill etc. The Principal of the college is the President of the Union. He/she along with the Prof-in-charges of the respective secretaryship guides the union members in all activities in executing their duties. The students' union members are elected through election which is held during the month of November-December every year normally. The newly elected members of student's Union took charge for a period of one year from the time they take charge until the next Union is formed. The main objectives of the student's union are to maintain discipline in the college by way of their involvement and participating in the administrative and academic activities. Students' Union organizes College Week, Sports Meet, Annual Fresher's Meet, Debating Competition, Cultural and Literary Meet, Teacher's Day Celebration, Social Service Camp, NSS Camp, Excursion, Publication of Annual Magazine etc. Under the leadership of the college principal, Students' Union organized extension activities to the local areas. They are guided by the Teacher in Charges. The Thambal Marik College Students' Union took active part in all the academic programmes of the college, like, seminar, workshop, symposium, sensitization programme etc. They took active role in the maintenance of proper curriculum delivery system of the college. They give all the information of the problems of teaching learning system to the college Principal with proper evidences and suggest policies and programmes for the development of the college. The college principal invites the Students' Union even during the meeting for future plan of action for the welfare of the students and development of the college. From time to time, the Students' Union draws the attention of the college authority for infrastructural development, renovation of the college buildings, internal approach roads etc.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Meetings organised with present students (10.3.2018) 2. Meeting organised with Teachers (12.3.2018) 3. Meeting organised with NonTeaching Staff(17.3.2018) 4. Actively participate in Social Service and Plantation Programme on World Environment Day, College, Foundation Day, Teachers' Day and Annual Social Fresher's Meet.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration and management of Thambal Marik College is not a centralized one. From top to bottom, the college practices decentralizing and participative management system. Thambal Marik College is a government aided college. College management system is in the hands of the Governing Body of the College. But they shared all the academic and administrative system with the faculties of the college. All the teaching and non-teaching faculties of the college select one representative. That representative is a member of the Governing Body of the College. The college Principal is also a member of the Governing Body of the College. Through these two persons, the Governing Body of the College managed the college administrative system. The college constituted different committees for smooth functioning of academic and administration of the college. The members of the committees directly contact with the Secretary and President of the Governing Body for executing their assigned activities. For acknowledging the reaction and impression of the college from the outsiders, one local guardian is also included in the membership structure of the college governing body. The Principal is the administrative and academic head of the college. He/she works in consultation with various committees comprising head of departments, faculty members and representatives of non-teaching staff. The College level Committees are accommodative and encourage all the stakeholders in decision making of the college. The committees headed by the Principal finalizes all the outcome and decisions taken in the Academic Council which in turn has the power to modify the decisions taken in the meeting pertaining to the Academic Affairs and functioning of the college. The success of a college is the result of co-ordinated efforts of all work towards up keeping the vision of the college. Parents -teachers meetings are also called by the college principal from time to time and tried to acknowledge and seek the ideas and suggestions from the outsiders. The college focuses on decentralization of administration and management by extending equal opportunities to all in the functioning of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The college is trying to produce

qualified graduates with innovative knowledge who can compete and enter into liberal global societies. Not only the general graduate, skill based vocational courses are also opened at this college.

#### Admission of Students

First year (First Semester) enrolment and admission is doing just after the advice and information given by the Directorate of University and Higher Education Government of Manipur on the basis of the Academic Calendar. Second year (third semester) and Third year (fifth semester) admissions are doing just after the previous semester examination results are declared. All these activities are done by the college level admission committee after a minute discussions about the process of admission and mode of admission, reservation etc.

#### Research and Development

The college conducted seminars, workshops, symposiums etc. for collecting the first hand information and encouraged to write research papers to both the teachers and students. Even though the college has no separated budget for research and development, but encourages to the teachers for doing research projects activities different from research funding agencies. They are encouraged to participate national seminars, conferences and workshops organized by different universities and colleges.

#### Examination and Evaluation

For evaluation of the progress and problems of the teaching learning system of the college, examination assessments are conducted in a systematic way at the college level. Semester examination and evaluation process is followed as per University rules at the end of each semester.

#### Teaching and Learning

Both formal and informal teaching learning process. Formally, classroom teaching of the prescribed syllabus of the affiliating university is adopted at this college. Lesson plans Group discussion Home assignments, fieldwork/study tours etc are doing in this part. Informally, teacher mentors contact with their student mentees and motivated and explained the students about the development of their career and skills.

#### Curriculum Development

Thambal Marik College adopted

curriculum designed and prescribed by the Manipur University, Canchipur. The college has a well planned curriculum delivery system with a purposeful, progressive and systematic process to create rightful improvement in the teaching learning system of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NA

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	5	Nill	Nill	5000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nill	Nill	Nill	Nill
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF,	EPF	Nill

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college Thambal Marik Is a Government Aided College, run by a Governing Body. This Governing Body has an Internal Audit Committee selected for three years. Annually this Committee audited the income and expenditure of the college. The main income of the college is from the students' admission. Funding for college development from the government is very less On the basis of this income and expenditure statements, the Governing Body of the College took up academically and infrastructural development activities strategically. External financial audit of the college is done by the Local Audit Department, Government of Manipur from time to time. During this time the Governing Body of the College, College Principal and the Cashier shown all the income and its sources and expenditure with supportive documents. The Audit Party is satisfied with the presentation, the college got Audit report with their signatures and if not, they made some queries which are needed to furnish within a stipulated time.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil
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### 6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Academic	Yes	College Principal
Administrative	No	Administrative	Yes	Governing Body

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Association took active part in the implementation of the well planned curriculum delivery system of the college. 2. Supported in the student centric plan and activities of the college. Above the curricular and co curricular activities, extension activities of the students are conducted from time to time. 3. Checking the wearing of college uniform and discipline maintenance inside the college campus

### 6.5.3 – Development programmes for support staff (at least three)

1. Encouraging nonteaching staff to pursue computer literacy training. 2. Encouraging nonteaching staff to join account training programmes from time to time. 3. Supported the non teaching staffs in maintenance office files and procedures.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal submitted to the Government for improvement of library facilities

including infrastructure above the reading materials like books, journal, news papers etc. IQAC Thambal Marik College initiated to introduce e-Library System at the college. 2. Frequent cleanliness and beautification programmes inside and outside the campus including the plantation of trees were conducted. 3. Organized programmes for strengthening research and innovative activities for both teachers and students were conducted and encouraged the teaching faculties for conducting research activities with innovative knowledge.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Importance of Research Innovation in Higher Education	10/01/2018	10/01/2018	10/01/2018	31
No file uploaded.					

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observation of International Women's Day	08/03/2018	08/03/2018	21	43
Talk Programme on Girl Child Education & Its Importance	20/08/2018	20/08/2018	18	49

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p><b>ENVIRONMENTAL CONSCIOUSNESS AND SUSTAINABILITY</b> Maintenance of sustainable environment is one of the important tasks that need to be done by the educational institutions in this current global environmental scenario. The institutions need to be conscious about this matter for different purposes. For this purpose Thambal Marik College also took up steps. The College has Eco Club. In collaboration with NSS Unit and some departments, Eco Club tried to maintain college campus which is full of green trees and medicinal and indigenous plants. The green campus of the college provides a lot of facilities to the students and teachers of the college for their scientific experiments</p>

and study samples. This step helps in the development of empirical innovative knowledge and skills too. Tree plantation is doing by the college from time to time with the cooperation and help of concerned forest officials. Regular checking are also conducted to maintain the eco-friendly environment. Faculties of Bio-Sciences, under the leadership of College Principal give lectures regarding the sustainable use of environment as a part of global environment changing scenario. They also explained about the importance of natural, planted and cultured species which are available inside the campus. As a matter of fact the college campus attracts with fresh air and shades during the hot summer. During winter cold wind are protected by these trees.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/2018	3	1. Campaign with the local clubs about the importance of such college with eco friendly campus situated just situated at the road side of the national highway for future generation with full human potential	Educational development and Cleanliness	50
Nil	Nil	Nil	02/07/2018	1	2. Disturbance of the college by socio-	2. Disturbance of the college by socio-	40



No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	02/01/2017	<p>? Normal working hour- 9am-5pm, except Sunday and Public Holidays ?</p> <p>Visiting Hour for Outsider-10.30 am -3.30pm (12.30-1pm Lunch Break) ?</p> <p>Both teaching non teaching faculties should keep time and be punctual, and be available at the college hours as per UGC Guidelines. ? Teachers should prepare semester wise work/lesson plan as per college academic calendar. ? Students should enter attend their respective classes as per college time table with proper college uniform and ICard. ? Attendance of the students should be maintained strictly and should follow college rules regulations under the directives of the higher authorities. ? 1. Below 75 attended student/s should not be allowed to appear the University Examination 2. 90 and above attended student/s should be awarded Principal's Good Attendance Award accordingly. ? College affairs should not be interfere by any outside stakeholders. ? Cleanliness, maintenance of environment and eco-friendly campus should be given priority. Extracurricular and extension activities should perform from time to time. ? No issue of caste, community, religion, class etc.</p>



should be developed in the college campus. Idea of universal brotherhood and friendship should kept in mind. ? Attendance Register should maintain properly. CAMPUS IS TOTALLY FREE FROM REGGING SEXUAL HARASSMENT

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of World Environment Day	05/06/2018	Nil	50
Observation of Gandhi Jayanti as a mark of National Cleanliness	02/10/2017	Nil	40
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Environment Protection Process: The College conducted academic programmes on environment friendly processes, environment laws, biodiversity maintenance etc. These programmes are conducted physically from time to time 2. Use of renewable energy: The College is planning to start the use of non-conventional energy to make eco-friendly environment campus. 3. Rain Water harvesting: The college has one well maintain water storage tank for accumulation and deposition of rainwater. It is used for garden and laboratories with proper treatment. 4. Efforts for Carbon neutrality: All laboratories of chemistry and home science departments have been using LPG which is carbon neutral. Besides, all the vehicles are regularly checked for pollution control to restrict carbon emission and hazardous wastages. 5. Maintenance of Green Campus: Plantation of trees is done every year through NSS unit of the college with collaboration with district forest department.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**FACULTY ENCOURAGEMENT PROGRAMS AND ACTIVITIES OF THE COLLEGE** Goals: To encourage the teachers for achieving further academic improvements of the students. Context: In the academic session 2017-2018 some programmes were organized and discussed regarding improvements of some students and teachers. Some students' shows good performances in the university examination and some teachers qualified in the university pre Ph.D. examination to pursue higher studies. Their names were placed before the Principal. Practice: Encouragement programs and activities include suggestion, modes and methods to do good performances as well as to get high marks in the university and competitive examination. The senior faculty members suggested to the young teachers for further study like Ph.D. and M.Phil, regarding data collection and presentation of workshop, seminar and conferences. Evidence of Success: Some students in geography and statistics obtained good marks and placed position in the University Examination. Some teachers are qualified pre Ph.D. examinations to continue higher study. Some teachers published their research articles in some reputed journals. Problems Encountered : Some students and teachers could not

attend the discussion programmes and activities organized due to their theory, practical classes and project work at that time. BEST PRACTICE II TITLE: FEEDBACK SYSTEM Goals: To receive feedback from the students and teachers on the syllabus and its interaction regarding action taken. To receive feedback from students on their performance and requirements about the action taken for improvement. Context: Formats of feedback are provided to the students, teachers, alumni and parents based on the teaching-learning process, curriculum other activities of the college. Practice: The feedbacks are collected by the IQAC through head of departments for analysis. After analysis of the feedback, IQAC placed it before the Principal for necessary action. Recommendation and suggestion were minutely discussed for further necessary action. The IQAC of the college prepares are porton the basis of the feedback based on teaching-learning evaluation process. After analysis of the students satisfaction survey (SSS) by IQAC, the report is placed before the Principal in the IQAC meeting for necessary action. Evidence of Success: More classes were conducted for both theory and practical as and when required by the students. A certificate course is opened in the college for encouraging the students to get the jobs. Problems encountered: Very few feedback received from the parents. Best Practice I TITLE: ENCOURAGEMENT OF TEACHING, LEARNING RESEARCH Goals: To develop academic atmosphere through well qualified and innovative skills of teachers Context: In the academic session 2017-2018 some programmes were organized and discussed regarding improvements of some students and teachers. Some students' shows good performances in the university examination and some teachers qualified in the university pre Ph.D. examination to pursue higher studies. Their names were placed before the Principal for further necessary action. Practice: Encouragement programs and activities include suggestion and showing guidelines for research and extension activities, faculty programmes for the teachers, modes and methods to do good performances as well as to get high marks in the university and competitive examination for the students. The qualified faculty members suggested to the teachers for further study like Ph.D.and M.Phil, regarding data collection and presentation of workshop, seminar and conferences and participation of faculty programmes like Orientation Courses, Refreshers Courses, Faculty Exchange/Development Programmes etc. Evidence of Success: Some students in geography and statistics obtained good marks and placed position in the University Examination. Some teachers are qualified pre-Ph.D. examinations to continue Ph.D Programmes. Some teachers published their research articles in some reputed journals. Problems Encountered : As maximum students of the college are belonging to below poverty line and poor background of their schooling activities, to produce good students is very difficult but sign of success is visible with the outcomes with the performance of the students. BEST PRACTICE II TITLE: FEEDBACK STUDENT MENTORING SYSTEM Goals: To receive feedback from the students and teachers on the teaching learning system and its related matters. To receive feedback from students on their performance and acknowledgment about the requirements for further improvement through the teacher mentors and to collect information about the problems and prospects in the curriculum delivery system from the teachers. Context: Formats of feedback are provided to the students, teachers, alumni and parents based on the teaching-learning process, curriculum other activities of the college. Teachers mentors are assigned with few students and acknowledge about the status of the students and submit reports. Practice: The feedbacks are collected by the IQAC through head of departments for analysis. After analysis of the feedback, IQAC placed it before the Principal for necessary action. Recommendation and suggestion were minutely discussed for further necessary action. The IQAC of the college prepares plans of action for further development on the basis of the feedback based on teaching-learning evaluation process. After analysis of the students satisfaction survey (SSS) by IQAC, the report is placed before the Principal in the IQAC meeting for necessary action through the teacher mentors. Evidence of Success: This system gives a room for improvement of the curriculum

delivery system of the college as well as minute issues of the college can be acknowledged by the college and higher authority. Problems encountered: At the beginning students and parents are reluctant to submit the feedback. Very few feedbacks received from the parents which are quit necessary for acknowledging the exact issues of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Thambal Marik College is performing its academic and allied activities by giving priority to science, arts, physical and skill based education in a distinctive way. Skill oriented higher education including certificate, diploma and degree level courses in deferent trades are introduced in life skill form. Socio-political and economic affairs are also explained in the form of workshop, seminar, conference etc with internal and external resource persons. Provision of basic knowledge for undergraduate students for their future career are trying to provide by this institution. Above syllabus based theory and practical courses, the college conducted extension activities, career oriented programmes, hands on training etc. The college produced university toppers in the University level examinations in some departments, like Statistics and Geography. Students participated in the sports and cultural events-national as well as international, captured medals in the inter college and state events. The college is trying to provide all the study materials, provides library facility in both hard and soft form. The college also registered N-LIST for teachers for receiving literature through internet. Not only to prepare its students for obtaining degrees, it has also cultivates self knowledge and self-realization. These are very necessary to make the future of the society and nation

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

? To encourage the teachers for better form of teaching, learning and evaluation system. ? To Enhance the voluntary service of the students including NSS activities. ? To motivate the students and staff to conduct research and innovative works including the participation of seminar, workshop and social works, and publication of standard books and articles. ? To create awareness for community through awareness programme and cultural meets. Apply to conduct National and state level workshop/seminar/ conferences. ? To organized cleanliness and beautification of the college campus.