

1. Best Practices 1

1. Title of the Practice-

Decentralised Administrative & Management System

1. Objectives of the Practice

- i. To share and contribute the experiences of all the faculties and students,
- ii. To avoid the monopolisation of administrative power by the College Principal,
- iii. To bring a smooth and transparent administrative system

1. **The Context-** Administrative system of Thambal Marik College is a participative and sharing system. All the stakeholders are sharing in the administration of the college with different purposes. All the assigned duties of the faculties, alumni and students are performed in the interest of the curricular and extra-curricular development of the college.
2. **The Practice** - Different Committees and Cells of the Faculties and Students are formed at Thambal Marik College, e.g, IQAC, Planning Committee & Board of Studies, ST, SC, OBC & Minority Cell, Anti Ragging & anti Sexual Harrassment Committee, Women Cell, Grievance & Redressal Committee, Career Counselling & Guidance Cell, Admission Committee, Examination Committee, Students' Union Thambal Marik College, Alumni etc. IQAC Thambal Marik College is significantly working for the development of the institution with a transparent administrative system with all the potential of ICT and Computer activities. The Admission Committee took the responsibility for publication of the College Prospectus, which contains everything about the college including the rules and regulations, dos and don'ts inside the college campus, all details about fees and financial support systems etc. At the beginning of the academic session, Induction Programme is organized by the Admission Committee and supported by the IQAC. During this programme, the fresh students and parents are invited to share their views and opinions for improvement of the academic development of the college. ST, SC, OBC & Minority Cell, Anti Ragging & anti Sexual Harrassment Committee, and Women Cell are working for the protection of the minorities, weaker and backward groups by ensuring social and academic support. Career Counselling & Guidance Cell of the college took a distinctive role in the mobilisation of local students in connection with their future career. To evaluate the learning outcome of the teaching learning process is the most important part of the administrative system of any higher educational institution. This main part is shared by the Examination Committee of the college. They conducted both the internal and university level examination. Grievance and Redressal committee of the college is trying to address all the complaints or grievances of the college and trying to redress all the grievances with help of the College Principal.
3. **Evidence of Success-** Decentralisation of administrative and management system is successfully at Thambal Marik College Oinam. All the Committees, Cells, Head of the Departments are trying to perform their duties at their best level. Whenever and wherever, they are difficult to perform their assigned duties, they are freely discussed with the College Principal. If necessary, the College Principal asked the matter to the higher authorities for solving the matter.

4. **Problems Encountered and Resources Required:** Administrative system of any higher educational institution is responsible for the success or failure of the institution. Assignment or Distribution of any activity to any faculty is a difficult part. Those teachers who are not having proper knowledge in that activity/ies or areas will create another sense of interpretation. Particularly this condition will invite problems in the administrative system of the college. For organizing any programme for awareness, seminar, workshop etc required fund and supportive infrastructure. As the college has been converted by the Government recently, there is no enough fund and enough infrastructure. These are the problems faced in the administrative system of this college.
5. **Notes:** With the decentralized administrative and management system, Thambal Marik College is trying to develop the institution with the full potential of modern teaching learning system in this era of modern IT and NEP 2020.

1. Best Practices-2

1. Title of the Practice- *Rainwater harvesting in Thambal Marik College, Oinam*

II – Objectives of the Practice

- a. To compensate the scarcity of water for institutional uses.
 1. To maintain an eco friendly environment at the college campus.
 2. Maintenance of environmental sustainability.

III. **The Context-** With the increase of population and uneven monsoon during the last two/three consecutive years there is an issue of the scarcity of water in Manipur. To face the situation with the maintenance of teaching- learning system of the college, the college has been initiating a herculean task for the supply of water and energy from nature. The Rainwater Harvesting system is one the best practices of the college. The roof of all buildings of the college are fitted with down pipes. Those pipes approaching towards the ponds of the college.

IV. **The Practice-** At present we are having three ponds used for water harvesting within the college campus.

1. One pond is operational with 997 Kl. capacity. This pond is on the southern side of the campus and just in front of the Administrative Block. Water collected from the roof top and adjoining surface areas and drain in the pond. The dimension of the pond is 26.8 X 15.5 X 2.4 metres. (88' X 51' X 8') cubic feet.
2. Second pond on the northern side of the campus. The dimension of the pond is 6m x 9.14m x 1.5m (20' x 30' x 6') 80Kl.
3. Third pond on the western side of the campus, measuring 76.2 m X 9.45m X 2.74 m (1,973 Cum) (250'x31'x9') cubic ft. The capacity of this pond is 1,973 Cubic metre (1,973 Kl.)

The harvested waters of the ponds are pumped by using a One Horse Power Pump and supply to all the overhead tanks and distributed to all the Laboratories and Washroom. These water are using for campus gardening also.

V. Evidence of Success- Thambal Marik College successfully utilise the water from these three ponds for rough uses. Water is available throughout the year. It gives indirect impact in the form of maintenance of eco friendly campus. With the fresh air of the green campus makes a good place for development of a fresh mind.

VI. Problems Encountered and Resources Required: Due to lack of fund and technical support system the available water from the Rain Water Harvesting System of Thambal Marik College cannot be used for drinking purposes. For successful implementation of this Rain Water Harvesting System source of fund and well qualified skill persons are required.