

## ACTION TAKEN REPORT

For maintenance of proper curriculum delivery system and its outcomes, Thambal Marik College collected feedbacks from the student, teacher, parents and the alumni. Feedback forms are prepared by the Planning Committee & Board of Studies, Thambal Marik College in separate for the above mentioned entities. Before dispatching the feedback forms, the College Principal checks properly, whether the feedback forms are relevant with the current system of education and socio- economic status of the concerned stakeholders. During the Parent-Teacher Meetings, presided by the College Principal, the main attention drawn by the Planning Committee & Board of Studies of the college is about the feedbacks from the students and parents, including the suggestions for future course of action.

Action Taken :

- a) The Principal of the college communicate the response of the student feedback to faculty members concerned or to the specific teachers or to the concerned non-teaching staff for necessary improvements.
- b) The proposals given by teachers, students, non teaching staff and departments for necessary improvements of the college are discussed in the meeting of the Planning Committee & Board of Studies for necessary action. On the basis of the recommendation made by the meeting necessary actions has been taken for overall improvement of the college.
- c) Selected parents along with their wards are called by the Principal in separate meetings tried to bring a way for future course of action.
- d) If necessary, the responses of the stakeholders are communicated to the affiliating University and the directorate of University & Higher Education, Government of Manipur for their support and necessary actions.

The joint meeting of the Admission Committee, Examination Committee, Grievance & Redressal Committee, Career Counselling & Guidance Cell and Planning Committee & Board of Studies of the college discusses the curriculum, method of curriculum delivery and syllabus of a specific course mentioned in the feedbacks, (if any) and the same is placed before Heads of Departments and Teacher Mentors by the Principal.

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